



# CITY COUNCIL AGENDA REPORT



**DEPARTMENT:** City Manager's Office

**MEETING DATE:** August 3, 2021

**PREPARED BY:** Tina Cherry, Community Services Director

**AGENDA LOCATION:** AR-1

**TITLE:** Recognition of Pamela Fitzpatrick in Honor of Her Substantial Contributions to the Monrovia Community

**OBJECTIVE:** To discuss the recognition of Pamela Fitzpatrick for her years of service and dedication to the Monrovia community, which have made a lasting and significant contribution to the betterment of the City

**BACKGROUND:** On July 31, 2018, Pamela Fitzpatrick, a dedicated and committed community member, passed away. Pam is widely known in the community for her legacy of service and positive influence for all of Monrovia.

Since moving to Monrovia in 1987, Pam made an impact on all walks of life in our charming city. In 1991, she started a small business in Old Town with her two sisters. Her influence and dedication to the community progressively increased over the next thirty years. She was heavily involved in the community by serving on countless boards and commissions, volunteering for a variety of service organizations and non-profits, and leaving an imprint on this city that is not easily forgotten.

Pam served as the President of the Monrovia Chamber of Commerce, Member of the Monrovia Old Town Merchants Association, and Member of the Community Services Commission. She was President of the Boys & Girls Club of the Foothills, Co-Chair of the Foothill Unity Center Auxiliary, a member of the Santa Anita Family YMCA Board, President of the Santa Anita Family Services Board, and an active Member of the Kiwanis Club of Monrovia. In 1994, Pam served on the All-American City Committee, ultimately resulting in the City of Monrovia being successfully recognized as an All-American City.

During her three decades of service, Ms. Fitzpatrick was honored and recognized for her tireless dedication to the community. To name a few, she received the Dick Lord Award (1995), the Monroe Award (2008), the Iris Award (2015) from the Monrovia Chamber of Commerce, and the 2014 Small Business Person of the Year from Assemblymember Chris Holden of the 41<sup>st</sup> Assembly District. She was also acknowledged by Senator Jack Scott and Assemblymembers Carol Liu and Dario Frommer as the 2002 Outstanding Community Volunteer.

For her life's work and her considerable impact on Monrovia, a member of the public submitted an application requesting that Ms. Fitzpatrick be recognized with a City Council Chambers Seat Recognition Plaque mounted on the very seat she sat in for every City Council meeting over the last twenty-five (25) years of her life. On July 6, 2021, Councilmembers Spicer and Shevlin requested this item be considered by the full City Council at its August 3 Regular Meeting.

**ANALYSIS:** In 2016, the City Council adopted an Administrative Policy (Policy) outlining the procedures required to name or rename a City facility or street in recognition of a community member. The Policy outlines the specific criteria necessary to be considered for such recognition.

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The qualifications for naming of a City facility include:

1. The person or organization made lasting and significant contributions to the protection of natural or cultural resources of the City of Monrovia; or
2. The person or organization made substantial contributions to the betterment of a specific facility or park consistent with the established standards for the facility; or
3. The person or organization made substantial contributions to the advancement of recreational opportunities with the City of Monrovia; or
4. The person or organization was associated with an economic development or redevelopment activity; or
5. The person or organization had a positive impact on the lives of Monrovia's residents; or
6. The person or organization volunteered for ten (10) or more years of service to the community.

In addition, the Policy outlines the procedure by which the request may be considered.

1. Requests for naming and / or changing the name of a City facility or street shall be submitted to the City Manager's Office in writing on the City's Facility Naming Application Form.
2. Upon receipt of the application, the City Manager or his / her designee shall review the application.
3. Following that review, the City Manager or his / her designee shall place the proposed facility naming / renaming item on a future City Council agenda for formal review and consideration by the City Council.

Additionally, the Policy clearly outlines a waiting period of five (5) years following the death of an individual prior to consideration. However, this requirement may be waived through an affirmative vote of at least four (4) members of the City Council. The City does not have a specific policy related to naming chairs within the Council Chambers, as this would be the first recognition of its kind.

**FISCAL IMPACTS:** The costs associated with the proposed City Council Chambers Seat Recognition Plaque are estimated to be around \$500.00

**OPTIONS:** The following options are presented for consideration:

1. Waive the five-year waiting period requirement, approve recognition of Pamela Fitzpatrick for her years of service and significant contributions to the community; and authorize staff to install a City Council Chambers Seat recognition plaque with the appropriate plaque recognition.
2. Reject the request to install a recognition plaque in City Council Chambers.
3. Request additional information from staff before taking action.

**RECOMMENDATIONS:** Staff recommends that the City Council discuss the issue and, if deemed appropriate, provide further direction to staff.

**COUNCIL ACTION REQUIRED:** Pleasure of the City Council.