



CITY COUNCIL AGENDA REPORT



DEPARTMENT: City Manager’s Office

MEETING DATE: December 17, 2024

STAFF REFERENCE: Dylan Feik, City Manager

AGENDA LOCATION: AR-1

GOVERNMENT CODE SECTION 84308 APPLIES: No

TITLE: 2025 Measure K Spending Plan in the Amount of \$16,019,040

OBJECTIVE: To approve a Measure K Spending Plan, including seven (7) projects totalling \$16,019,040.

BACKGROUND: The City Council received a report about Measure K Sales Tax during its regular meeting on November 19, 2024. At the meeting, staff also presented seven (7) proposed projects to be considered for a future Measure K Spending Plan. The City Council gave direction to proceed with the “next steps” in developing the spending plan, which included holding a meeting with the Measure K Citizens Advisory Committee to allow for “review and comment” on the proposed plan. Following that meeting, staff would return to Council with the final draft Spending Plan for consideration. This agenda item represents the final step in approving this Measure K Spending Plan.

ANALYSIS: The Spending Plan consists of seven (7) projects, totaling \$16,019,040.

Measure K Fund Balance (Current)	\$22,800,000	End of Year balance at June 30, 2025, plus interest, will be approximately \$31.6M
Item	Amount	Description
Satoru Tsuneishi Park - Construction	\$1,600,000	The City reviewed a parcel donation as part of the Chik-fil-A and Starbucks development at 1111 Encino Avenue. The 8,000 square foot parcel is planned to have a small neighborhood park that honors Satoru Tsuneishi and his family. The project design and engineering is complete and the project is in plan check. This cost represents all new construction, project management and even public artwork (mural) for the project.
Land Acquisition - Affordable Housing Project	\$1,530,000	City Council has established a priority to pursue new affordable housing opportunities. This amount would fund the acquisition of an acceptable project site.
Senior Program Enhancements <ul style="list-style-type: none"> • HDRP – Senior Program @ \$60,000 • FASS – Senior Program @ \$75,000 	\$200,000	Currently the City spends \$60k on the Housing Displacement Response Program (HDRP) and \$75k on the Family Advocacy and Support Services (FASS) Program for a total of \$135k. Staff is proposing to double the available funding for an amount available to seniors. Additionally, staff is in discussions with community partners to expand the outreach of the “Meals on Wheels” program which provides meals to senior community members at a discounted cost.

<ul style="list-style-type: none"> • Senior Meal Program @ \$40,000 • Add'l Enhancements TBD @ \$25,000 		<p>Additionally, staff would recommend an additional \$25k for program enhancements to senior programming that have yet to be determined.</p> <p>Of note, the City previously expanded senior programming as part of the FY25 Budget. The City now offers meals at the Community Center 4x per week, plus an expanded program list for classes, exercise, and enrichment for seniors</p>
Community Center Design and Engineering	\$1,406,830	<p>The City is under contract with Perkins Eastman to complete the design and engineering (even construction support) for the Community Center Project. City Council approved a \$2m contract to complete this work. In order to pay the remaining portions of this contract, the City will have to delay several capital projects which are funded by the Capital Projects Fund budget, depleting one of our capital project reserve accounts.</p> <p>This recommendation would ensure the design, engineering and construction support for the Community Center Renovation Project is fully funded without depleting other capital project funds. And while the Community Center Renovation Project remains largely unfunded, it should be noted –</p> <ul style="list-style-type: none"> • The Community Center was a top priority listed on “preliminary spending plans” which were shared publicly prior to the November 2019 election for Measure K • The Community Center was a top priority in the 2022 Measure K Community Survey • The Community Center serves the entire community for the myriad of programs, classes, and events you are all aware of.
Library Enhancement Project	\$6,000,000 (est)	<p>Since 2016, the City has been planning the Library Enhancement Project which incorporates spaces surrounding the library building and converts them into programmable space for increased library activities, events and programs. The project would create indoor/outdoor program areas between the library and Library Park, greatly increasing the possibilities for new and expanded programming. The project also addresses the lack of stormwater infrastructure, installs new native/drought-tolerant landscaping in certain areas, and improves signage and security around the library building. The project cost is estimated to be \$8m-\$10m and the City will confirm the final cost once the project is bid.</p> <p>The City has set aside \$1.9m in funding for the project. This money comes from residual surplus from the annual library levy, as well as additional contributions to reserves.</p> <p>The project plans are proceeding through plan check and the project will be ready for public bidding soon.</p>

		Of note, the library levy will be collected through the end of FY2037-38 which will collect an additional \$1.7m that must be spent on capital improvements only.
Peck & Myrtle Road Resurfacing	\$2,782,210	<p>This project would replace over 150,000 square feet of road surface along Peck and Myrtle Avenues, from Duarte Road (Peck) south to the corporate limit of the City (Myrtle). This area is among the worst – and most complex – road replacement projects in Monrovia, which were also NOT completed as part of the Monrovia Renewal project. The City has completed the design and engineering to resurface these roadways but has not secured any funding for this project yet.</p> <p>Los Angeles County and the City of Irwindale, as well as California American Water Company, are currently replacing roadways and performing infrastructure improvements in the area.</p>
Mountain Avenue Signalization and Road Resurfacing	\$2,500,000	<p>Mountain Avenue (between Huntington Drive and Foothill Blvd) is in poor condition, particularly between Lemon and Foothill. In Spring 2023, City Council requested we include a new traffic signal (and turn lane) at the intersection of Lemon and Mountain.</p> <p>There are extensive utilities along Mountain that are historically very old. These utilities include water and sewer, but also gas, electricity and stormwater. The cost to fully replace all utilities along this project area would easily exceed \$10m at this time.</p> <p>A \$2.5m project would only install a new traffic signal and resurface the existing road surface. Another option is the City could hold off on installing a new traffic signal and only resurface the roadway. The cost would be approximately \$1.2m.</p>
Total Projects: 7	\$16,019,040	

During the Measure K Citizens Advisory Committee Meeting on December 9, 2024, staff presented programmatic and financial details for the seven (7) projects to the Committee. Committee members asked questions and shared ideas and thoughts for possible consideration. Such feedback included:

- Staff should seek the best ways to promote the Senior Program Enhancement, including better flyers, improved communications with community groups, and suggestions for presentation topics, to name a few.
- Suggestions were made that other intersections in Monrovia, such as the intersection at Mountain and Foothill, could be considered for future signalization improvements

Because the Committee meets irregularly and will not adopt formal minutes until their next meeting, the unadopted/unofficial meeting minutes are included as an attachment to this report.

ENVIRONMENTAL IMPACT: There is no environmental impact associated with approval of this spending plan. This item is a recommendation to proceed with the City’s formal process for allocating Measure K funds. Any project that is required to be assessed for its environmental impacts will be assessed prior to authorization or approval of that project. For example, staff will assess the environmental impacts, if any, for Peck & Myrtle Road Resurfacing and provide that information to the City Council prior to consideration/approval.

FISCAL IMPACT: As of June 2024 (end of Fiscal Year 2023-24), the Measure K fund balance is approximately \$22.8 million and a total of \$24.6 million when including interest earnings. Fund balance as of June 30, 2025, is expected to be \$31.6 million. The total cost for these seven (7) projects is \$16,019,040.

The current Measure K Fund balance would be reduced to approximately \$8,580,960, but as the City collects additional Measure K sales tax revenues throughout the remainder of the fiscal year, staff forecasts Fiscal Year 2024-25 Ending Fund Balance to be approximately \$15.6 million.

RECOMMENDATION: Staff recommends the City Council approve the 2025 Measure K Spending Plan to include these seven (7) projects, totaling \$16,019,040.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to approve the 2025 Measure K Spending Plan in the Amount of \$16,019,040.