

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, June 17, 2025, 7:30 P.M.



77th CITY COUNCIL

Becky A. Shevlin
Mayor

Dr. Tamala Kelly
Mayor Pro Tem

Edward Belden
Councilmember

Sergio P. Jiménez
Councilmember

Larry J. Spicer
Councilmember

Janet Wall
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.monroviaca.gov. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99)
- 2) Livestream online at the [KGEM-TV YouTube Channel](#)

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

IN PERSON: where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

BY EMAIL: Public comment will be accepted by email to cityclerk@monroviaca.gov before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@monroviaca.gov prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - To provide comments from your computer, laptop, or smartphone, contact the City Clerk's Office at cityclerk@monroviaca.gov. Staff will provide the necessary Zoom Meeting ID and password as soon as feasible. Please be advised that responses may be delayed if the request is made after the meeting begins.

NOTE: Virtual participation is provided only for the convenience of the public and is not required by law. Due to technology limitations with live broadcasting, Zoom participation will include audio only. There will be no video available for Zoom participants. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Comments will be limited to three minutes and must be within the subject matter jurisdiction of the City Council.

MATTERS NOT ON THE AGENDA should be presented within a three (3) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. By State law, the City Council may not discuss or vote on items not on the agenda, and will not consider comments on items that are not within the subject matter jurisdiction of the City Council. Comments that disrupt the meeting will not be tolerated.

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the time frame determined by the City for the item.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a maximum five (5) minute time frame to be heard on the specific issue, with no rebuttal time.

REGULAR MEETING
of the 77th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, June 17, 2025
7:30 P.M.

Copies of the Agenda Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

Pursuant to Government Code Section 84308, any party to a City proceeding must disclose on the record any campaign contributions made to a member of the City Council (or commission) in excess of \$500 in the past 12 months. This disclosure requirement includes contributions by the party's agent and aggregated contributions from persons or entities related to the party. **Please make the disclosure as soon as possible, but not later than the beginning of the proceeding.** Agenda Reports indicate when Government Code § 84308 applies to an agenda item.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Becky A. Shevlin

INVOCATION

PLEDGE OF ALLEGIANCE Councilmember Larry J. Spicer

ROLL CALL Councilmembers Edward Belden, Sergio P. Jiménez, Larry J. Spicer, Mayor Pro Tem Dr. Tamala Kelly, and Mayor Becky A. Shevlin

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Pasadena Humane Pet of the Month

Staff Reference: Kevin McManus, Public Relations & Communications Manager

PR-2 [Proclaiming June 19, 2025 as "Juneteenth National Freedom Day"](#)

PR-3 [Proclaiming June 20-26, 2025, as "National Mosquito Control Awareness Week"](#)

STUDENT GOVERNMENT REPRESENTATIVE REPORT – To resume in September

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the June 3, 2025, Regular and Special Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the June 3, 2025, Regular and Special Meetings

CC-2 [Payroll No. 12 in the Net Amount of \\$883,954.39, and Warrant Registers dated June 5 and June 12, 2025, in the Total Amounts of \\$521,718.36 and \\$604,316.74, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 12 in the net amount of \$883,954.39, and Warrant Registers dated June 5 and June 12, 2025, in the total amounts of \$521,718.36 and \$604,316.74, respectively

- CC-3 [Adding Chapter 17.42 \(Affordable Housing Requirements\) to the Monrovia Municipal Code and Finding the Adoption of the Ordinance to be Categorically Exempt from Review under the California Environmental Quality Act; Adoption of Ordinance No. 2025-03](#)
Staff Reference: Sheri Bermejo, Community Development Director
Recommendation: Adopt Ordinance No. 2025-03
- CC-4 [Amending Section 3.24.100 \(Professional Services\) of Chapter 3.24 \(Purchasing, Bidding and Sale Procedures\) of Title 3 \(Revenue and Finance\) of the Monrovia Municipal Code to Delegate to the City Manager the Authority to Retain Legal Counsel and/or Investigators for Confidential Personnel Matters; Adoption of Ordinance No. 2025-07](#)
Staff Reference: Craig Steele, City Attorney
Recommendation: Adopt Ordinance No. 2025-07
- CC-5 [Award of Contract for Publication of Legal Advertisements to Beacon Media, Inc., for the period ending June 30, 2026](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Award a contract to Beacon Media, Inc., for the period ending June 30, 2026, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Agreement with TLC Luxury LLC \(DBA Lion Express\), for Transportation Services Related to Recreation Program Excursions in an Amount Not to Exceed \\$60,000.00 for the Period Ending June 30, 2026](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve an agreement with TLC Luxury LLC (DBA Lion Express), for transportation services related to Recreation Program Excursions in an amount not to exceed \$60,000.00 for the period ending June 30, 2026, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Amendment No. 1 to the Consultant Services Agreement with Tony's California BBQ, Inc., dba Jake's Roadhouse dated July 1, 2024, Related to the Senior Lunch Program, to Increase Compensation by \\$17,880.00 for a Total Amount Not to Exceed \\$60,000.00 for the Period Ending June 30, 2025](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve Amendment No. 1 to the Consultant Services Agreement with Tony's California BBQ, Inc. dba Jake's Roadhouse dated July 1, 2024, related to the Senior Lunch Program, increasing compensation by the amount of \$17,880.00 for a total amount not to exceed \$60,000.00 for the period ending June 30, 2025, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Annual Review and Renewal of The Monrovia Police Department's Military Equipment Use Policy, in Compliance with Government Code Section 7071\(e\)\(1\), Resolution No. 2025-35](#)
Staff Reference: John Donchig, Police Captain
Recommendation: Adopt Resolution No. 2025-35
- CC-9 [Consultant Services Agreement with Salvador Rios, M.D., Inc., for Medical Director Services Related to Monrovia Fire Department Emergency Medical Services in an Amount Not to Exceed \\$48,750.00 for the Period April 1, 2025 through June 30, 2028](#)
Staff Reference: Jeremy Sanchez, Fire Chief
Recommendation: Approve a Consultant Services Agreement with Salvador Rios, M.D., Inc., for Medical Director Services related to Monrovia Fire Department Emergency Medical Services in an amount not to exceed \$48,750.00 for the period April 1, 2025 through June 30, 2028, and authorize the City Manager to execute the necessary documents in a manner approved by the City Attorney

- CC-10 [Services Agreement with the Regents of the University of California on Behalf of the UCLA Health System for Prehospital Care for EMT and Paramedic Continuing Education and Quality Improvement Services for the Period Ending July 1, 2030 in an Amount Not to Exceed \\$44,797.26 for Fiscal Year 2025-2026, with No More Than a 5% Increase Tied to the Consumer Price Index \(CPI\) of the Los Angeles-Long Beach-Anaheim area for subsequent years](#)
Staff Reference: Jeremy Sanchez, Fire Chief
Recommendation: Approve a Services Agreement with the Regents of the University of California, on behalf of the UCLA Health System for Paramedic and EMT CE and QI Services for the period ending July 1, 2030, in an amount not to exceed \$44,797.26 for Fiscal Year 2025-2026, with no more than a 5% increase tied to the consumer price index (CPI) of the Greater Los Angeles area for subsequent years, and authorize the City Manager to execute the necessary documents in a manner approved by the City Attorney.
- CC-11 [License and Maintenance Agreement with Tyler Technologies for Fiscal Year 2025-26 in an Amount Not to Exceed \\$107,295.00](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve the agreement with Tyler Technologies in a total amount not to exceed \$107,295.00 for Fiscal Year 2025-26 and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- CC-12 [Acceptance of Work, Filing Notice of Completion, and Release of Retention Funds to Houston & Harris PCS, Inc., for the 2024 Sewer Line Cleaning and CCTV Project, Project No. G-967](#)
Staff Reference: Alex Tachiki, Public Works Director
Recommendation: Accept the work of Houston & Harris PCS, Inc for the 2024 Sewer Line Cleaning and CCTV Project, Project No. G-967, authorize the City Clerk to file the Notice of Completion, and direct staff to release retained funds in accordance with the contract provisions and applicable law
- CC-13 [Cooperative Agreement with Los Angeles County for the Provision of General Public Paratransit Service to County Residents for the Period July 1, 2025, to June 30, 2029](#)
Staff Reference: Alex Tachiki, Public Works Director
Recommendation: Approve the Cooperative Agreement with Los Angeles County for the provision of general public paratransit services to portions of unincorporated Los Angeles County for the period July 1, 2025, through June 30, 2029, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-14 [Amendment No. 7 to the Amended and Restated Street Sweeping Services Agreement dated July 1, 2011, with Arakelian Enterprises, Inc., DBA Athens Services to Adjust the Curb Mile Rate](#)
Staff Reference: Alex Tachiki, Public Works Director
Recommendation: Approve Amendment No. 7 to the Amended and Restated Street Sweeping Services Agreement dated July 1, 2011, with Arakelian Enterprises, Inc., DBA Athens Services, to adjust the curb mile rate, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-15 [Amendment No. 1 to the Agreement with EN Engineering, LLC, dba ENTRUST Solutions Group Dated March 19, 2024, Reducing the Scope of Work and Decreasing Compensation by \\$108,335.00 for a Revised Total Amount Not to Exceed \\$250,620.00 for the Period Ending September 30, 2025; and Consultant Services Agreements with MADIA Tech Launch, Inc., and Telecom Law Firm P.C. in Amounts Not to Exceed \\$43,332.00 and \\$65,003.00, Respectively, for the Period Ending December 31, 2025, Related to Broadband Assessments](#)
Staff Reference: Victoria Rocha, Deputy Public Works Director
Recommendation: Approve Amendment No. 1 to the Consultant Services Agreement with EN Engineering, LLC, dba ENTRUST Solutions Group dated March 19, 2024, reducing the scope of work and decreasing compensation by \$108,335.00 for a revised total amount not to exceed \$250,620.00, and extending the term through September 30, 2025; approve Consultant Services Agreements with MADIA Tech Launch, Inc., and Telecom Law Firm P.C. in amounts not to exceed \$43,332.00 and \$65,003.00, respectively, for the period ending December 31, 2025; and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-16 [2025-2026 Gann Appropriations Limit, Resolution No. 2025-29](#)

Staff Reference: Rae Bowman, Administrative Services Deputy Director

Recommendation: Adopt Resolution No. 2025-29

CC-17 [Fiscal Year 2025-2026 List of Projects Funded By Senate Bill 1, the Road Repair and Accountability Act of 2017; Resolution No. 2025-28](#)

Staff Reference: Rae Bowman, Administrative Services Deputy Director

Recommendation: Adopt Resolution No. 2025-28

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three (3) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record. Comments that disrupt the meeting will not be tolerated.

PUBLIC HEARINGS/MEETINGSPH-1 [Confirming the Levy and Collection of Assessments for the Fiscal Year 2025-2026 Citywide Lighting and Landscaping Maintenance District; Resolution No. 2025-32](#)

Staff Reference: Rae Bowman, Administrative Services Deputy Director

Recommendation: Adopt Resolution No. 2025-32

PH-2 [Confirming the Levy and Collection of Assessments for the Fiscal Year 2025-2026 Park Maintenance District; Resolution No. 2025-33](#)

Staff Reference: Rae Bowman, Administrative Services Deputy Director

Recommendation: Adopt Resolution No. 2025-33

REPORTS OF CITY MANAGER AND STAFFRCM-1 [City Council Directives Update](#)

Staff Reference: Dylan Feik, City Manager

RCM-2 [Update on Reopening of Canyon Park](#)

Staff Reference: Tina Cherry, Community Services Director

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Councilmember Edward Belden

RCC-2 Councilmember Sergio P. Jiménez

RCC-3 Councilmember Larry J. Spicer

RCC-4 Mayor Pro Tem Dr. Tamala Kelly

(a) National League of Cities (NLC) Women in Municipal Government (WIMG), May 28-30, 2025, San Antonio, TX

RCC-5 Mayor Becky A. Shevlin

(a) [Appointments to Boards and Commissions for Terms Beginning July 1, 2025](#)

ADMINISTRATIVE REPORTS**AR-1 [Fiscal Year 2025-27 Budget, Resolution No. 2025-30; Fiscal Year 2025-2026 Schedule of Fees and Charges, Resolution No. 2025-31; and Fiscal Year 2025-27 Authorized Position Listing](#)**

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Adopt Resolution Nos. 2025-30 and 2025-31, and approve the Fiscal Year 2025-27 Authorized Position Listing

AR-2 [Adoption of Updated Local Responsibility Area Fire Hazard Severity Zone Map Dated March 24, 2025, Pursuant to Government Code Section 51179; Introduction and First Reading of Ordinance No. 2025-08](#)

Staff Reference: Jeremy Sanchez, Fire Chief

Recommendation: Introduce, waive further reading of, and read by title only Ordinance No. 2025-08, and set for Public Hearing and adoption on July 1, 2025

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, July 1, 2025, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 13th day of June, 2025.

Alice D. Atkins, MMC, City Clerk



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.

