



City of Monrovia Request For Unclaimed Property

CHECK NUMBER	AMOUNT
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The undersigned claimant certifies, under penalty of perjury, that the claimant is the owner of the said unclaimed monies and the person entitled to receive the money set forth in this claim.

The above noted check was not endorsed and has not been paid, but was lost, destroyed, or mutilated and cannot now be produced by the said payee.

The claimant acknowledges and understands that the City of Monrovia will cancel the City check number listed above, causing it to be non-negotiable when a replacement check is delivered to him/her.

The claimant agrees to indemnify and hold harmless the City of Monrovia, its officers, and employees from any loss resulting from the payment of said claim.

FULL NAME OR BUSINESS NAME		EMAIL			
STREET ADDRESS		CITY	STATE/PROVINCE	ZIP	COUNTRY
PHONE NUMBER	SIGNATURE (REQUIRED)			DATE	

Please submit your claim with **one** of the following identification documents below that includes your name and mailing address:

For Individuals:

- Driver's License or Government Issued ID

For Businesses:

- Copy of current W-9 form
- Letter of Authorization on Company letterhead with the names of officers or officials with authority to sign and claim on behalf of the business
- If your company merged with another company, a copy of the merger agreement
- If your company was dissolved, a copy of the articles of dissolution

Heir:

- Copy of Death Certificate
- Proof of ownership, such as a copy of trust confirming you are the rightful beneficiary

Unclaimed Property processing time may take up to 3-4 weeks. Please retain copies of all forms submitted for your records. For more information, please contact the Administrative Services Department at 626-932-5515.