



CITY COUNCIL AGENDA REPORT



DEPARTMENT: Administrative Services

MEETING DATE: February 17, 2026

STAFF REFERENCE: Rae Bowman, Administrative Services Director

AGENDA LOCATION: AR-2

GOVERNMENT CODE SECTION 84308 APPLIES: No

TITLE: Fiscal Year 2025-26 Budget Update, Resolution No. 2026-05; Fiscal Year 2025-2026 Schedule of Fees and Charges Update, Resolution No. 2026-06

OBJECTIVE: To provide a quarterly Fiscal Year 2025-26 Budget update, to authorize proposed budget adjustments, and to authorize changes to the Fiscal Year 2025-26 Schedule of Fees and Charges

BACKGROUND: In June 2025, the City Council adopted the Two-Year Budget for Fiscal Years 2025-26 and 2026-27. Following formal adoption, staff closely monitored Citywide financial activity. This quarterly report provides the City Council with updated budget estimates for the Fiscal Year 2025-26 Budget and proposes adjustments, which are attached as Attachment A (for the Operating Budget) and Attachment B (for the Capital Improvement (CIP) Budget) to Resolution 2026-05, to better align the Fiscal Year 2025-26 Budget with updated revenue and expenditure projections. Additionally, as part of this quarterly review, six fee updates are being proposed.

ANALYSIS: The purpose of this report is to present City Council with a Fiscal Year 2025-26 financial update and to discuss key budgetary items and proposed budget adjustments. In developing this update, staff considered the current economic environment and other financial factors that impact the City's budget.

Economic Overview:

While the City remains in a stable financial position, uncertainty persists in the broader economy. Recent and ongoing changes at the federal level, including tariffs, federal funding freezes, and changes in federal enforcement activities have contributed to economic unpredictability. These factors may affect employment, interest rates, lending, and household spending. In addition, broader geopolitical tensions and international trade disruptions continue to influence global markets, creating challenges related to supply chains, energy costs, and long-term capital investments.

Although inflation has slowed down over the past year (as of December 2025, inflation was 2.7%), staff remains conservative, as potential or enacted tariffs may continue to impact project costs, particularly for capital projects that rely on materials or components sourced internationally, including from Mexico or China (e.g., the Water Meter Replacement Project). Overall, most major City revenues remain steady, with property tax and sales tax performing as projected for the fiscal year. Given the City's current stable financial condition, the City is well-positioned to remain flexible and adapt to changing economic conditions. Nonetheless, staff will continue to monitor the budget and the economic environment, closely, to ensure the City can respond and adjust quickly if necessary.

Fiscal Year 2024-25 Post-Audit Summary Review

An important part of this quarterly budget update is a review of the final audited numbers for the prior year. Based on audited actuals, the City’s General Fund closed the Fiscal Year 2024-25 with a surplus of \$2.63 million. As the City Council will recall, it was previously projected that the General Fund would close the year with a surplus of \$0.87 million. These positive results are mostly due to savings in maintenance and operations budgets (through diligent management of operating budgets). Additionally, one-time PFAS (per-and polyfluoroalkyl substances) settlement revenues contributed an additional \$1.06 million in revenues, which are designated for specific future use and not available for general use. The ending surplus of \$2.63 million represents a positive variance of \$1.76 million over the revised budget, which places the City in a stronger financial position for Fiscal Year 2025-26.

Table A
FY 2024-25 General Fund *
Revised Budget vs. Estimated Actuals
(Post-Audit)

General Fund Item <i>(in millions)</i>	FY 2024-25 Revised Budget	FY 2024-25 Actuals <i>(Post-Audit)</i>	Variance With Budget Positive/ (Negative)
Revenues <i>(Includes Transfers In)</i>	\$ 57.68 M	\$ 58.84 M	\$ 1.16 M
Expenditures <i>(Includes Transfers Out)</i>	\$ 56.81 M	\$ 56.21 M	\$ 0.60 M
Net General Fund Surplus/(Deficit)	<u>\$ 0.87 M</u>	<u>\$ 2.63 M</u>	<u>\$ 1.76 M</u>

* Does not include other funds that are rolled into the General Fund on the ACFR.

A comparison of budget to actual performance of General Fund revenues and expenditures for Fiscal Year 2024-25 can be found in Table B and Table C below.

Table B
FY 2024-25 General Fund Revenues *
Revised Budget vs. Actuals
(Post-Audit):

General Fund Revenue Category <i>(in millions)</i>	FY 2024-25 Revised Budget	FY 2024-25 Actuals <i>(Post-Audit)</i>	Variance With Budget Positive/ (Negative)
Property Tax	\$ 17.57 M	\$ 17.53 M	(\$ 0.04 M)
Sales Tax	\$ 12.08 M	\$ 12.33 M	\$ 0.25 M
Transient Occupancy Tax	\$ 2.99 M	\$ 3.29 M	\$ 0.31 M
Other Taxes	\$ 2.50 M	\$ 2.60 M	\$ 0.10 M
All Other Revenues <i>(Includes Transfers In)</i>	<u>\$ 22.55 M</u>	<u>\$ 23.09 M</u>	<u>\$ 0.54 M</u>
Total	<u>\$ 57.68 M</u>	<u>\$ 58.84 M</u>	<u>\$ 1.16 M</u>

* Does not include other funds that are rolled into the General Fund on the ACFR.

Table C
FY 2024-25 General Fund Expenditures *
Revised Budget vs. Actuals
(Post-Audit):

General Fund Expenditure Category	FY 2024-25 Revised Budget	FY 2024-25 Actuals (Post-Audit)	Variance With Budget Positive/ (Negative)
Personnel (Salary and Benefits)	\$ 39.57 M	\$ 39.86 M	(\$ 0.29 M)
Maintenance and Operations (M & O) <i>(Includes Capital Outlay)</i>	\$ 13.82 M	\$ 13.33 M	\$ 0.49 M
Project/Program Expenditures	\$ 1.99 M	\$ 1.50 M	\$ 0.49 M
Transfers Out	<u>\$ 1.43 M</u>	<u>\$ 1.52 M</u>	<u>(\$ 0.09 M)</u>
Total	<u>\$ 56.81 M</u>	<u>\$ 56.21 M</u>	<u>\$ 0.60 M</u>

* Does not include other funds that are rolled into the General Fund on the ACFR.

Overall, the General Fund ended Fiscal Year 2024-25 in a positive position. All General Fund revenue categories exceeded budget, with the exception of Property Tax, and all expenditure categories performed better than budget, with the exception of Personnel and Transfers Out. Overall, the General Fund experienced growth of \$2.63 million in reserves and most other funds, Citywide, experienced surpluses. This puts the City in a good position heading into Fiscal Year 2025-26.

Discussion of Fiscal Year 2025-26 Proposed Budget Adjustments

Staff reviewed Fiscal Year 2025-26 revenues and expenditures through the end of the second quarter. A listing of all operating budget adjustments is included as Attachment A, and each adjustment includes a description in the Comments Section of the schedule. Also included below is a discussion of the General Fund adjustments and several of the more notable adjustments in other funds for Fiscal Year 2025-26. Additionally, Table D, below, provides a high-level summary of budgeted Citywide revenues and expenditures, by fund type, for Fiscal Year 2025-26.

Table D
FY 2025-26 Citywide Revenues and Expenditures (Includes CIP)
Current Budget vs. Proposed Budget

Fund Type	Fiscal Year 2025-26 Current Budget		Fiscal Year 2025-26 Proposed Budget	
	Revenue	Expenditure	Revenue	Expenditure
General Fund	\$ 65.05 M	\$ 63.98 M	\$ 64.83 M	\$ 63.19 M
General Fund – Other Funds (Emergency Services/Measure K/Water Conservation)	\$ 22.27 M	\$ 13.07 M	\$ 22.27 M	\$ 13.07 M
Enterprise Funds	\$ 22.60 M	\$ 22.26 M	\$ 22.60 M	\$ 22.37 M
Special Purpose Funds	\$ 43.26 M	\$ 44.05 M	\$ 44.31 M	\$ 45.30 M
Internal Service Funds	<u>\$ 12.23 M</u>	<u>\$ 13.13 M</u>	<u>\$ 12.23 M</u>	<u>\$ 13.21 M</u>
Total Budget	<u>\$ 165.41 M</u>	<u>\$ 156.49 M</u>	<u>\$ 166.24 M</u>	<u>\$ 157.14 M</u>

General Fund

It is recommended that budgeted General Fund operating revenues be decreased by \$217,666, and General Fund operating expenditures be increased by \$205,050. Additionally, staff is proposing a decrease in budgeted General Fund CIP expenditures of \$1,000,000 for the Police Dispatch Console Replacement Project, as federal appropriations for this project were approved and will be funded through the COPS grant. These budget adjustments result in a total net positive adjustment of \$577,284 to the General Fund. Given these adjustments, the year-end General Fund surplus for Fiscal Year 2025-26 is projected to be \$1.64 million. Table E, below, provides a summary of this surplus amount.

General Fund Revenues

The General Fund's three key revenues, property tax, sales tax, and transient occupancy tax (TOT), were reviewed as part of this quarterly budget update and no adjustments are proposed at this time

Other Revenue: Staff also reviewed non-major General Fund revenues, which include other taxes, user fees and charges, fines and forfeitures, revenue from other agencies, interest earnings, and other various revenues. A combination of increases to these non-major General Fund revenues is being proposed as part of this update, resulting in a total net increase of \$45,914. Adjustments include additional donations and sponsorships for various Library and Community Services programs, as well as an increase in rental revenues for City facilities. Additionally, a net reduction of \$451,403 in projected revenue is being proposed for updated estimates of PFAS settlement revenues for the current fiscal year. This reduction is offset by a positive budget adjustment of \$173,350 for reimbursements of facility maintenance costs from Measure A Maintenance and Servicing funds, as well as \$14,473 for updated State Motor Vehicle In-Lieu revenue estimates for the current fiscal year.

General Fund Expenditures

Overall, actual expenditures in the General Fund are tracking to budget for most categories; however, a series of budget adjustments is being proposed to better align the budget with estimated costs through the end of the fiscal year. A net increase of \$205,050 is being proposed, which includes a combination of increases for items such as personnel adjustments, operational supplies, professional fees, and equipment repair costs. Adjustments of \$20,000 or more are discussed below:

- An increase of \$21,632 is being proposed to support the redesign of the Monrovia Today, reflecting finalized project costs, including design services and associated expenses. This funding increase will enable the City to enhance the publication's design and more effectively communicate City programs, services, and events to the community.
- Increases of \$20,000 and \$30,000 are also being proposed to cover equipment upgrades at Barney Glenn Field and the Dave Bang playground area, respectively. These increases will allow the City to make necessary repairs to enhance safety and usability.

A detailed list of all operating budget adjustments is attached to Resolution No. 2026-05 as Attachment A.

Fiscal Year 2025-26 General Fund Ending Financial Position

When factoring all Fiscal Year 2025-26 General Fund proposed revenue and expenditure adjustments, the General Fund is estimated to close Fiscal Year 2025-26 with a surplus of \$1.64 million. Table E, below, provides a summary of the breakdown of this calculation.

Table E
FY 2025-26 General Fund *
Ending Financial Position

General Fund Budget Item	Amount (\$)
FY 2025-26 Budgeted Revenues (includes Q1 and Q2 adjustments)	\$ 64,834,799
FY 2025-26 Budgeted Expenditures (includes Q1 and Q2 adjustments)	\$ 63,187,102
Net FY 2025-26 General Fund Surplus/(Deficit)	<u>\$ 1,647,697</u>

* Does not include other funds that are rolled into the General Fund on the ACFR.

As always, staff will continue to monitor the budget and return to City Council with General Fund adjustments and updates after the close of the third quarter (quarter ending March 31, 2026).

Non-General Fund Adjustments

Staff is also proposing adjustments to non-General Fund Accounts. A listing of all adjustments is included as Attachment A, and each adjustment includes a description in the Comments Section of the schedule. Below is a discussion of the adjustments greater than \$20,000 for Fiscal Year 2025-26.

Revenue Adjustments

Fire Grants Fund – An increase of \$22,750 is being proposed to adjust the 2023 SHSP Grant revenues anticipated to be received for Fiscal Year 2025-26. This revenue adjustment is offset by a proposed expenditure adjustment for a similar amount.

Expenditure Adjustments

Traffic Capital Improvement Fund – Staff is recommending a refund of \$175,100 in Traffic Impact Fees following confirmation that the associated development will no longer move forward with the project. This adjustment is offset by revenues received in the prior fiscal year.

Measure K

Measure K revenues continue to be strong, and based on recent updates from the City’s sales tax consultant, HDL, Measure K revenues are showing growth in most sales tax categories. At this time, Measure K revenues are currently tracking to budget, so no budget adjustment is being proposed for this quarter.

On December 17, 2024, the City Council approved the 2025 Measure K Spending Plan, which includes seven unique projects totaling \$16,019,040. A listing of the current Measure K Spending Plan Projects is provided in Table F, below. The listing includes the project name and number, project amount, and actual expenditures through February 11, 2026 (based on paid invoices). Work is either complete or underway on most projects, as staff has prioritized the completion of these key initiatives. On February 3, 2026, the City Council received a presentation regarding the Library Enhancement Project. Due to present-day cost estimates to complete the project, and after discussing alternative options to modify the interior space at the Library for a much lesser cost, the City Council directed staff to prepare revised plans and return to the City Council. The City no longer anticipates spending \$6 million of Measure K on this project.

Table F
Measure K Spending Plan
(Approved by City Council 12-17-24)

Project Name	Project #	Project Amount	Actuals Through 2/11/26
Satoru Tsuneishi Park - Construction	91039	\$1,600,000	\$1,357,124
Land Acquisition – Affordable Housing	25122	\$1,530,000	\$1,530,000
Senior Program Enhancements HDRP – Senior Program @ \$60,000 FASS – Senior Program @ \$75,000 Senior Meal Program @ \$40,000 Additional Enhancements TBD @ \$25,000	26013	\$200,000	\$56,160
Community Center Design and Engineering	91113	\$1,406,830	\$1,226,283
Library Enhancement Project	91021	\$6,000,000	\$0
Peck and Myrtle Road Resurfacing	91110	\$2,782,210	\$2,475,639
Mountain Avenue Signalization and Road Resurfacing	91114	\$2,500,000	\$1,553,092
Total		\$16,019,040	\$8,198,298

Section 115 Trust

The Section 115 Trust (the Trust) remains an effective tool for addressing the City’s long-term pension and OPEB liabilities. Net investment earnings recorded in the Trust for Fiscal Year 2024-25 total approximately \$627,000, and the current balance in the Trust at the end of Fiscal Year 2024-25 is approximately \$7.19 million.

Consistent with the City’s Funding Policy for the Section 115 Trust, staff is proposing an increase to the Section 115 set-aside in the amount of \$553,000, which brings the total set-aside amount to \$1,853,000 for Fiscal Year 2025-26. This adjustment realigns the set-aside amount with the anticipated AB 1290 revenues for the current fiscal year, as well as a true-up for the higher-than-anticipated receipts from the prior fiscal year.

Additionally, as discussed in previous quarter updates, utilizing the Trust to maximize its effectiveness has been a focus for staff. To that end, staff is proposing to utilize \$2.5 million in funds from the Trust to help pay CalPERS costs during Fiscal Year 2025-26. The use of Trust funds allows flexibility to pay CalPERS costs and for cash flow purposes. Table G, below, provides a breakdown of activity in the Trust for Fiscal Year 2025-26.

Table G
FY 2025-26 Section 115 Trust Activity

Description	Amount*
Section 115 Trust Balance at End of FY 2024-25	\$7,192,000
Budgeted RPTTF Revenues – FY 2025-26	\$1,300,000
Proposed Additional Set-aside – FY 2025-26	\$553,000
Use of Trust Funds for Pension Costs	\$2,500,000
Estimated Section 115 Trust Balance at the End of FY 2025-26	<u>\$6,545,000</u>

*Rounded to the nearest thousand.

Capital Improvement Program (CIP) Update

The CIP Plan is a comprehensive, long-term capital asset replacement plan that sets aside funds for projects designated in the plan through the annual budgeting process, to ensure that assets can be replaced on a predetermined schedule. As part of this quarterly update, staff reviewed each capital project, with a focus on expected project completion timelines and updated cost estimates. Based on that review, staff is proposing a series of budget adjustments to the CIP Budget (Resolution No. 2026-05, Attachment B), resulting in a net increase of \$31,000 in CIP expenditure adjustments, as well as an increase of \$1,031,000 in CIP revenues.

As part of this adjustment, staff is proposing a \$250,375 increase in Sewer Fund expenditures, offset by a corresponding decrease in Water Fund expenditures. This adjustment realigns the funding for the Utility Division’s Jetter Truck, which was originally budgeted in the Water Fund, but is more appropriately associated with sewer operations. As noted above, a decrease of \$1,000,000 is being proposed for General Fund CIP expenditures, as federal funding for the Police Dispatch Console Replacement Project has been approved. Accordingly, this allows for the project funding to be budgeted under the Police Grant Fund, in the appropriated amount of \$1,031,000, with offsetting grant revenues to cover project costs.

Overall, the proposed CIP budget adjustments better align with updated priorities, project timelines, and cost estimates. A listing of the CIP projects and project budgets for Fiscal Year 2025-26 are included in this report as Exhibit 1.

New Fees and Fee Adjustments

As part of this quarterly update, staff is proposing six fee adjustments. Table H, below, lists the proposed changes.

**Table H
Changes to Schedule of Fees and Charges**

Service Description	Old Fee	New Fee	Comments
Satoru Tsuneishi Park Rental - Hourly Non Resident	\$0.00	\$308.00	Propose to establish nonresident park rental fees at the newly opened Satoru Tsuneishi Park
Satoru Tsuneishi Park Rental - Hourly Resident	\$0.00	\$154.00	Propose to establish resident park rental fees at the newly opened Satoru Tsuneishi Park
Satoru Tsuneishi Park Rental - Security Deposit	\$0.00	\$123.00	Propose to establish a security deposit for park rentals at the newly opened Satoru Tsuneishi Park
Recreation Classes at City Owned Facilities Non Resident	Actual Cost + \$10.00	Actual Cost + \$10.00	Propose to allow the nonresident \$10.00 fee to be waived for ticketed events
Recreation Classes at Private Facility Non Resident	Actual Cost + \$10.00	Actual Cost + \$10.00	Propose to allow the nonresident \$10.00 fee to be waived for ticketed events
Software Recovery Fee	\$10.00	\$10.00	Propose to allow this fee to be waived fee for ticketed events, merchandise, and parking

The schedule of these fee changes is attached as Attachment A to Resolution No. 2026-06.

Summary

In summary, the City closed the books for Fiscal Year 2024-25 in a better position than initially anticipated, with a net surplus of \$2.63 million, and the City remains in a strong financial position heading into the third quarter of Fiscal Year 2025-26. This stable position allows the City to evaluate and adapt as needs, priorities, and project timelines change, as reflected in this quarter's update. While economic uncertainty persists at the national and regional levels, the City is well-positioned to manage future challenges. The City Council's long-standing commitment to sound financial management and prudent practices has helped establish a resilient financial foundation for the City.

Staff will continue to closely monitor the budget and the economic environment to ensure that the City can quickly pivot, if needed.

ENVIRONMENTAL IMPACT: There is no environmental impact associated with the administrative action of approving the recommended adjustments.

FISCAL IMPACT: The updated estimates provided in this report are based on the latest information available at this time and include assumptions and forecasts, which may change. Total operating revenues will be adjusted down by \$194,916 and total operating expenditures will be adjusted upward by \$616,300 for a total net negative operating budget adjustment of \$811,216. Additionally, for the CIP budget, project expenditures will be adjusted upward by \$31,000 and project revenues will be adjustment upward by \$1,031,000.

OPTIONS: The following options are presented for consideration:

1. Adopt Resolution No. 2026-05 to approve the proposed budget adjustments and adopt Resolution No. 2026-06 to approve the changes to the Fiscal Year 2025-26 Schedule of Fees and Charges.
2. Reject the staff recommendation and provide staff with additional direction.

RECOMMENDATION: Staff recommends that the City Council select Option 1 to authorize the recommended budget adjustments and changes to fees and charges.

COUNCIL ACTION REQUIRED: If the City Council concurs, the appropriate action would be a motion to adopt Resolution Nos. 2026-05 and 2026-06.

Capital Improvement Program (CIP) Tracking Summary
Budgeted Projects - Fiscal Year 2025-26
As of February 2026

Category	Project Title	Description	Previous 5-Year Project Estimate FY 2026 through 2030	Updated 5-Year Project Estimate FY 2026 through 2030	Revised FY 2025-26	Project Number	Status
Municipal Facilities							
Municipal Facilities	Community Center Renovation Project - Concept Design	Provides for the initial design phase of the renovation of the Monrovia Community Center.	628,214	628,214	628,214	91113	Preliminary Stage and/or In Progress
Municipal Facilities	Facility Upgrades at Public Works	This project provides for upgrades in the Public Works Department offices, including furniture and equipment upgrades to support staff and improve work flow at the Water Production team offices.	30,000	30,000	30,000	91092	Preliminary Stage and/or In Progress
Municipal Facilities	Broadband Accessibility Project	Provides for the assessment of broadband accessibility and needs within the City. This will be funded by the LATA Grant.	402,496	402,496	276,061	26012	Preliminary Stage and/or In Progress
Municipal Facilities	Library Facility Enhancement Project	Development of concepts and design for an expansion of the exterior patio space at the Monrovia Public Library.	8,000,000	8,000,000	8,000,000	91021	On Hold
Streets and Streetscapes							
Streets and Streetscapes	Comprehensive Safety Action Plan	Provides for the agreement with LACMTA and DOT for the development of a Monrovia Action Plan to strategize and improve roadway and bikeway safety.	176,360	176,360	176,360	91112	Preliminary Stage and/or In Progress
Streets and Streetscapes	Concrete Sidewalk Improvement Program	Provides for concrete sidewalk improvements Citywide. As an ongoing program, annual projects will be designed to repair identified damaged sidewalks and improve pedestrian safety and accessibility.	750,000	750,000	150,000	91028	Preliminary Stage and/or In Progress
Streets and Streetscapes	Huntington Drive Phase II	Provides for the installation of vehicle, public transit, and pedestrian improvements and roadway repairs along Huntington Drive from Magnolia Avenue to Shamrock Avenue.	1,149,610	1,797,186	1,797,186	25090	Preliminary Stage and/or In Progress
Streets and Streetscapes	Mountain Avenue Traffic Signal and Safety Improvements Project	Provides for the Traffic signal and safety improvements on Mountain Avenue.	3,138,247	3,138,247	1,917,790	91114	Preliminary Stage and/or In Progress
Streets and Streetscapes	Peck Road Street Improvements	Provides for the necessary improvements on Peck Road between Duarte Road and Longden Avenue. This initial phase is for the preliminary design and bid assistance.	2,782,210	2,782,210	2,782,210	91110	Preliminary Stage and/or In Progress
Streets and Streetscapes	Pedestrian Safety Improvements Construction	Provides for the construction of priority improvements identified by the Pedestrian Safety Improvements Study, including Safe Routes to Schools crosswalks, and Old Town mid-block crosswalks.	550,000	550,000	110,000	91055	Preliminary Stage and/or In Progress
Streets and Streetscapes	Huntington Drive / 5th Avenue	Provides for the installation of additional traffic signals, roadway striping, and traffic signage to enhance pedestrian safety around Huntington Drive and 5th Ave., Foothill Blvd and California Ave, and Foothill Blvd. and Sunset Ave.	-	491	491	73030	Completed
Streets and Streetscapes	LED Streetlight Conversion (EECBG Program)	Provides for the preliminary work necessary to convert LED streetlights along both major and local streets.	-	84,645	84,645	25055	Preliminary Stage and/or In Progress
Streets and Streetscapes	Station Square Active Transportation Project (ACTV)	Provides for traffic and pedestrian improvements around Station Square to address future traffic and pedestrian congestion.	4,268,000	4,155,000	4,155,000	91068	Preliminary Stage and/or In Progress
Parks and Trails							
Parks and Trails	Playground Equipment Replacement Program	Provides for the removal and replacement of the playground equipment at the City's parks.	500,000	500,000	500,000	91035	Completed
Parks and Trails	Satoru Tsuneishi Park Design & Construction	Develop concept designs for the park land on Encino Avenue donated by Dick Hale.	1,257,589	1,420,519	1,420,519	91039	Preliminary Stage and/or In Progress
Parks and Trails	Canyon Park Repair Project *	Provides for the repair and restoration following the debris and mudflow that took place on December 14, 2021 and December 2022, from the Bobcat Fire burn area.	-	116,067	116,067	25301 25303	Completed
Trees							
Trees	Citywide Tree Replacement / Planting Program	Provides for the replacement, planting, and watering of public trees Citywide.	375,000	401,406	101,406	91040	Preliminary Stage and/or In Progress
Water System and Utilities							
Water System and Utilities	Citywide Pump & Motor Replacement Program	Provides for the assessment, repair and/or replacement of three pump and motor assemblies.	100,000	100,000	100,000	91058	Preliminary Stage and/or In Progress
Water System and Utilities	Reservoir Maintenance & Repair Program	Provides for the annual maintenance and repair of the City's reservoirs, including exterior painting and repair of minor leaks identified during the most recent inspection.	500,000	500,000	100,000	91042	Preliminary Stage and/or In Progress
Water System and Utilities	SCADA System Reconstruction	Provides for the reconstruction of portions of the City's Supervisory Control and Data Acquisition system, primarily used to operated the City's water system.	300,000	300,000	60,000	91047	Preliminary Stage and/or In Progress
Water System and Utilities	Station Square Booster (No. 1-6) Pump Construction	Provides for reconstruction of portions of the City's Supervisory Control and Data Acquisition system, the primary computer system that Utilities staff use to operate the City's water system.	366,126	366,126	366,126	74067	Completed
Water System and Utilities	Valve Replacement Program FY23-FY26	Provides for the regular replacement of water valves throughout the water system.	500,000	500,000	100,000	91060	Preliminary Stage and/or In Progress

Capital Improvement Program (CIP) Tracking Summary
Budgeted Projects - Fiscal Year 2025-26
As of February 2026

Category	Project Title	Description	Previous 5-Year Project Estimate FY 2026 through 2030	Updated 5-Year Project Estimate FY 2026 through 2030	Revised FY 2025-26	Project Number	Status
Water System and Utilities	Meter Replacement Program	Provides for the annual replacement of water meters throughout the City's water system.	-	274,855	274,855	91041	Preliminary Stage and/or In Progress
Water System and Utilities	Sewer System CCTV and Jetting	Provides for repair of damaged sewer pipelines and increases to capacity, by performing regular inspections via CCTV and jetting.	-	194,521	194,521	91057	Preliminary Stage and/or In Progress
Water System and Utilities	Wellfield Electrical Project	Provides for the replacement and upgrade of critical electrical systems at the Wellfield that have reached the end of their useful life.	-	1,275,587	1,275,587	74102	Preliminary Stage and/or In Progress
Stormwater							
Stormwater	Slope Stabilization - Cloverleaf	Provides for slope stabilization adjacent to the 400 block of Cloverleaf Drive. Repairs and stabilization is needed after historic rain events have caused significant erosion to the hillside.	94,666	94,666	94,666	91119	Preliminary Stage and/or In Progress
Information Technology							
Information Technology	Annual Computer Replacement Program	Provides for the planning and ongoing replacement of computer workstations for City staff.	380,000	380,000	65,000	91062	Preliminary Stage and/or In Progress
Information Technology	Network Switches Project	Provides for the replacement of network switches that allow for the organized and efficient connection of computers, printers, and other devices within a local area network (LAN)	65,000	65,000	65,000	91120	Preliminary Stage and/or In Progress
Information Technology	Office 365 Migration	Provides for the migration of the City's current email infrastructure to the cloud, allowing for uninterrupted access to email and scheduling tools.	98,720	98,720	98,720	91124	Preliminary Stage and/or In Progress
Information Technology	Police Body Worn Cameras	Provides for the use of Body Worn Cameras by the Monrovia Police Department.	254,600	254,600	127,300	91050	Preliminary Stage and/or In Progress
Information Technology	Police Department SAN Unit Project	Provides for the lifecycle replacement of the Police Department's primary network SAN unit.	130,250	130,250	130,250	91121	Preliminary Stage and/or In Progress
Information Technology	Server Lifecycle Replacement Program	Provides for the regular replacement of the City's servers and network equipment.	45,000	45,000	15,000	91061	Preliminary Stage and/or In Progress
Information Technology	Police Dispatch Console	Provides for the replacement of the computer systems and workspace utilized by Police Dispatchers to ensure round-the-clock service for critical operations.	-	1,031,000	1,031,000	91096	Preliminary Stage and/or In Progress
Fleet and Equipment Replacement							
Fleet and Equipment Replacement	Vehicle Replacement Schedule - City Fleet **	Provides for the replacement of City fleet.	650,000	650,000	100,000	91104	Preliminary Stage and/or In Progress
Fleet and Equipment Replacement	Vehicle Replacement Schedule - Fire Vehicles **	Provides for the replacement of Fire Department's fleet.	1,415,000	1,415,000	15,000	91101	Preliminary Stage and/or In Progress
Fleet and Equipment Replacement	Vehicle Replacement Schedule - PD Non-Patrol **	Provides for the replacement of Police Department's Non-Patrol fleet.	352,000	352,000	168,000	91103	Preliminary Stage and/or In Progress
Fleet and Equipment Replacement	Vehicle Replacement Schedule - PD Patrol **	Provides for the replacement of Police Department's Patrol fleet.	352,000	405,307	229,307	91102	Preliminary Stage and/or In Progress
Fleet and Equipment Replacement	Vehicle Replacement Schedule - Utilities Fleet	Provides for the replacement of Utilities Department's fleet.	1,040,000	1,040,000	260,000	91105	Preliminary Stage and/or In Progress

* Total project estimate for Canyon Park Repairs is \$20.5M

** Figure reflects planned acquisition, and excludes the annual reserve set-aside allocation.

RESOLUTION NO. 2026-05

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONROVIA, CALIFORNIA, ADOPTING FISCAL YEAR 2025-
2026 BUDGET ADJUSTMENTS**

RECITALS

WHEREAS, the City Manager and Administrative Services Director prepared and submitted to the City Council the 2025-2026 Proposed Program Budget for the fiscal year commencing July 1, 2025, and ending June 30, 2026; and

WHEREAS, public meetings were held on the Proposed Budget, where all interested persons were heard; and

WHEREAS, the City Council reviewed and adopted the City's Proposed Budget; and

WHEREAS, the Administrative Services Director has provided quarterly budget updates, and the City Council has considered additional budget adjustments and determined for the efficient management of the City that certain amendments, as set forth in Attachment A and Attachment B, are necessary and will be appropriated from certain sums of revenues;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROVIA DOES HEREBY FIND, DETERMINE, ORDER AND RESOLVE AS FOLLOWS:

SECTION 1. The budget for the City of Monrovia for the fiscal year July 1, 2025, through June 30, 2026, is hereby amended to include the budget adjustments included on Attachment A and Attachment B, incorporated herein by this reference.

SECTION 2. As amended, the revised budget "City of Monrovia, Fiscal Year 2025-26 Revised Budget," is hereby adopted and incorporated herein by reference as though set forth in full. The Revised Budget shall remain in full force and effect until amended or modified by the City Council.

SECTION 3. The sums of money therein set forth are hereby appropriated from the revenues of the City to the departments, functions, and funds therein set forth for expenditure during the 2025-2026 Fiscal Year.

SECTION 4. The City Manager is hereby authorized and directed to arrange for the performance in accordance with the terms and provisions of law, of all specific projects enumerated in said budget, and the Mayor or his/her designee is directed to execute all necessary contracts to carry out the same.

SECTION 5. The City Manager is authorized to make transfers of budget appropriations between classifications and activities within a fund.

SECTION 6. The City Clerk shall certify to the adoption of this Resolution, and the same shall be effective February 17, 2026.

PASSED, APPROVED and ADOPTED this 17th day of February, 2026.

Becky A. Shevlin, Mayor
City of Monrovia

ATTEST:

APPROVED AS TO FORM:

Alice D. Atkins, MMC, City Clerk
City of Monrovia

Craig A. Steele, City Attorney
City of Monrovia

ATTACHMENT A
(FY 2025-26 Budget Adjustments – Operating Budget)

City of Monrovia
Fiscal Year 2025-26
Budget Adjustments - Operating Budget
Resolution # 2026-05
February 17, 2026

Revenues										
Fund Name	Fund #	Dept Name	Dept #	Description	Object Code	Project	FY 2025-26 Current Budget	FY 2025-26 Revised Budget	Increase (Decrease)	Comment
GENERAL	111	NON-DEPARTMENTAL	251	OTHER REVENUES	3397	25124	531,061	610,719	79,658	To adjust budget for settlement revenues based on updated estimates for FY 25-26.
GENERAL	111	NON-DEPARTMENTAL	251	OTHER REVENUES	3397	25123	2,952,697	2,421,636	(531,061)	To adjust budget for settlement revenues based on updated estimates for FY 25-26.
GENERAL	111	NON-DEPARTMENTAL	251	ST MTR VEH IN-LIEU TX	3111		43,757	58,230	14,473	To adjust budget State Motor Vehicle In-Lieu Tax based on updated estimates for FY 25-26.
GENERAL	111	PARKS MAINTENANCE	771	PROP A/ MEASURE A MAINTENANCE	3106		-	173,350	173,350	To adjust budget for estimated Measure A revenues for FY25-26.
GENERAL	111	FIRE SUPPRESSION	420	OTHER REVENUES	3397	42024	-	15,000	15,000	To adjust budget for reimbursements from Cal OES Pasadena FD for Fire/Rescue personnel. This amount is offset by an equivalent amount of expenditures.
GENERAL	111	NON-DEPARTMENTAL	251	CONTRIBUTION	3362	25118	-	2,000	2,000	To adjust budget for donations received for the Fire Explorer program. This amount is offset by an equivalent amount of expenditures.
GENERAL	111	LIBRARY ADMINISTRATION	640	CONTRIBUTION	3362	64001	21,000	21,100	100	To adjust budget for donation received for the AS hard cover collection. This amount is offset by an equivalent amount of expenditures.
GENERAL	111	LIBRARY ADMINISTRATION	640	LIB BOOK FINES/LOST & DAMAGE	3091		5,000	7,500	2,500	To adjust budget due to increase in patrons returning materials and paying late fees.
GENERAL	111	LIBRARY ADMINISTRATION	640	REPL LIB CARD	3094		100	200	100	To adjust revenue related to replacement cards. Replacement average is around \$18 per month.
GENERAL	111	LIBRARY ADMINISTRATION	640	CONTRIBUTION	3362	64028	20,000	28,400	8,400	To adjust budget for One City One Story Program. This amount is offset by an equivalent amount of expenditures.
GENERAL	111	COMMUNITY SERVICES ADMIN	610	CREDIT CARD PROCESSING FEE REV	3550		-	5,400	5,400	To adjust budget for the recently-implemented credit card fees. This is to offset expenses charged by credit card processors.
GENERAL	111	COMM CENTER OPERATIONS	615	ROOM RENTALS	3283		20,000	30,000	10,000	To adjust budget for Museum Rentals.
GENERAL	111	CONTRACT CLASSES	619	NON-RES. FEES	3276		1,700	3,700	2,000	To adjust budget for non-resident fees.
GENERAL	111	SPECIAL ACTIVITIES	620	FOURTH OF JULY CELEBRATION	3503		500	914	414	To adjust budget for event donations.
GENERAL FUND	111						3,595,815	3,378,149	(217,666)	
FIRE GRANT	244	FIRE GRANTS	450	HOME LAND SECURITY GRANT	3405	45016	185,006	207,756	22,750	To adjust revenue for 2023 SHSP grant funds. This amount is offset by an equivalent amount of expenditures.
FIRE GRANT FUND	244						185,006	207,756	22,750	
Total Revenue Adjustments (Operating Budget)									(194,916)	

Expenditures										
Fund Name	Fund #	Dept Name	Dept #	Object Code Description	Object Code	Project	FY 2025-26 Current Budget	FY 2025-26 Revised Budget	Increase (Decrease)	Comments
GENERAL	111	CITY MANAGER	120	PRINTING	4135		43,341	64,973	21,632	To adjust budget to cover additional cost and redesign of Monrovia Today.
GENERAL	111	CITY COUNCIL	110	COUNCIL TRAVEL BUDGET	4302		29,000	33,000	4,000	To adjust budget needed to cover CalCities Conferences.
GENERAL	111	CITY CLERK	130	ADVERTISING	4022		2,500	5,500	3,000	To adjust budget to cover additional ordinances to publish.
GENERAL	111	ECONOMIC DEVELOPMENT	125	MISC EXPENSE	4160		-	560	560	To adjust budget for property tax on the 215 E Lime property (Anderson House).
GENERAL	111	ECONOMIC DEVELOPMENT	125	MISC EXPENSE	4160		560	3,222	2,662	To adjust budget for property tax on the 222 E Cypress property.
GENERAL	111	POLICE PATROL	331	MAINTENANCE SUPPLIES	4124		39,000	48,750	9,750	To adjust budget to cover unforeseen or necessary maintenance and upgrades on PD firing range.
GENERAL	111	COMMUNITY POLICING	350	MISC EXPENSE	4160		2,000	5,000	3,000	To adjust budget due to increase in costs associated with National Night Out Event and Citizens Academy class.
GENERAL	111	POLICE PATROL	331	PROF FEES	4028		34,000	41,861	7,861	To adjust budget for professional fees. Portion of the total cost was previously paid for by a grant which has been terminated. PD to pay full invoice now, 50% reimbursement will be paid by CJPIA.
GENERAL	111	FIRE SUPPRESSION	420	EDU & TRAINING	4071	42024	-	1,000	1,000	To adjust budget for training costs related to Cal OES Pasadena FD Training Reimbursement Program. This amount is offset by an equivalent amount of revenue.
GENERAL	111	FIRE SUPPRESSION	420	OVERTIME SALARIES	4005	42024	-	14,000	14,000	To adjust budget for overtime salaries related to Cal OES Pasadena FD Training Reimbursement Program. This amount is offset by an equivalent amount of revenue.
GENERAL	111	NON-DEPARTMENTAL	251	CLTHNG & PERSL EXPENSE	4025	25118	-	2,000	2,000	To adjust budget for Fire Explorer Program. This amount is offset by an equivalent amount of revenue.
GENERAL	111	FIRE SUPPRESSION	420	ROUTINE MAINTENANCE	4098		13,500	22,000	8,500	To adjust budget to cover cost of unexpected plymovent exhaust system repairs.
GENERAL	111	EMERGENCY MEDICAL SERVICES	441	MACHINERY & EQUIPMENT	4216		48,000	49,500	1,500	To adjust budget for price increase of medical cardiac monitor from last fiscal year's quote.
GENERAL	111	EMERGENCY MEDICAL SERVICES	441	FIRE COMMUNICATIONS	4232		277,600	297,585	19,985	To adjust budget due to increase in Verdugo dispatch annual fee.
GENERAL	111	COMM DEVELOPMENT ADMINISTRATION	510	MEALS & FOOD	4375		1,725	1,925	200	To adjust budget for food expenses.
GENERAL	111	PLANNING DEPARTMENT	530	POSTAGE	4132		3,000	3,500	500	To adjust budget for planning public hearing and project notice postage.
GENERAL	111	LIBRARY ADMINISTRATION	640	BOOKS/SUBSCRPTN	4108	64001	100	200	100	To adjust budget for donation received for the AS hard cover collection. This amount is offset by an equivalent amount of revenues.
GENERAL	111	LIBRARY ADMINISTRATION	640	PROF FEES	4028	64028	-	6,500	6,500	To adjust budget for the One City One Program professional services. This amount is offset by an equivalent amount of revenues.
GENERAL	111	LIBRARY ADMINISTRATION	640	PRINTING	4135	64028	-	1,000	1,000	To adjust budget for the One City One Program promotional banner/prints. This amount is offset by an equivalent amount of revenues.

Expenditures										
Fund Name	Fund #	Dept Name	Dept #	Object Code Description	Object Code	Project	FY 2025-26 Current Budget	FY 2025-26 Revised Budget	Increase (Decrease)	Comments
GENERAL	111	LIBRARY ADMINISTRATION	640	PROGRAM SUPPLIES	4276	64028	-	300	300	To adjust budget for the One City One Story Program supplies. This amount is offset by an equivalent amount of revenues.
GENERAL	111	LIBRARY ADMINISTRATION	640	PROGRAM FOOD/FOOD RELATD SUP	4378	64028	-	600	600	To adjust budget for the Once City One Story program refreshment expenses. This amount is offset by an equivalent amount of revenues.
GENERAL	111	COMMUNITY SERVICES ADMIN	610	BANK FEES & INVSTMNT CHARGES	4197		2,000	2,400	400	To adjust budget to cover Forte fees for Q2.
GENERAL	111	HISTORICAL MUSEUM	614	PROF FEES	4028		7,500	9,000	1,500	To adjust budget to cover the increase in facility rental security and cleaning services. This is a pass through fee, revenue was increased to offset expense.
GENERAL	111	COMM CENTER OPERATIONS	615	CLTHNG & PERSL EXPENSE	4025		4,500	6,500	2,000	To adjust budget for new employee uniforms and seasonal t-shirts for staff events.
GENERAL	111	COMM CENTER OPERATIONS	615	PROF FEES	4028		9,650	18,650	9,000	To adjust budget to cover the increase in facility rental security and cleaning services. This is a pass through fee, revenue was increased to offset expense.
GENERAL	111	COMMUNITY SERVICES ADMIN	610	OVERTIME SALARIES	4005		5,000	10,000	5,000	To adjust budget to cover unanticipated cost for overtime.
GENERAL	111	PARKS MAINTENANCE	771	PROF FEES	4028		162,212	182,212	20,000	To adjust budget to cover Barney Glenn Field lighting equipment upgrade Dave Bang playground equipment.
GENERAL	111	PARKS MAINTENANCE	771	MAINTENANCE SUPPLIES	4124		48,000	78,000	30,000	To adjust budget to cover unexpected mulch for city parks & facilities - pea gravel for more than usual rain & brick dust baseball field.
GENERAL	111	FIRE SUPPRESSION	420	FIRE COMMUNICATIONS	4232		117,300	130,800	13,500	To adjust budget to cover cost of Radio Cellular Data Programming Service.
GENERAL	111	NON-DEPARTMENTAL	251	SPONSORSHIPS	4376		25,000	40,000	15,000	To adjust budget to increase sponsorships and donations.
GENERAL FUND	111						875,488	1,080,538	205,050	
TRAFF SFTY	231	TRAFFIC SAFETY	333	PRINTING	4135		3,500	4,200	700	To adjust budget to cover additional costs related to printing of parking citations.
TRAFF SFTY FUND	231						3,500	4,200	700	
FIRE GRANT	244	FIRE GRANTS	450	MACHINERY & EQUIPMENT	4216	45016	158,119	180,869	22,750	To adjust budget for 2023 SHSP grant funds. This amount is offset by an equivalent amount of revenue.
FIRE GRANT FUND	244						158,119	180,869	22,750	
L&L ASS	261	STREET TREE & PARK MAINT DIST	773	PROF FEES	4028		452,791	467,791	15,000	To adjust budget to cover WCA costs.
L&L ASS FUND	261						452,791	467,791	15,000	
BUS IMP	271	BUSINESS IMP ASSMT DIST	122	POSTAGE	4132		-	700	700	To adjust budget for new Merchant Packet mailing per the Board request.
BUS IMP FUND	271						-	700	700	
T-CIP	315	TRAFFIC CAPITAL IMPROVEMENT	261	MISC EXPENSE	4160		-	175,100	175,100	To adjust budget to process refund for project not moving forward.
T-CIP FUND	315						-	175,100	175,100	

Expenditures										
Fund Name	Fund #	Dept Name	Dept #	Object Code Description	Object Code	Project	FY 2025-26 Current Budget	FY 2025-26 Revised Budget	Increase (Decrease)	Comments
WATER UTIL	411	WATER SERVICES	741	SPECIAL SERVICES	4038		36,947	76,947	40,000	To adjust budget for backflow testing, enforcement, and repairs.
WATER UTIL	411	WATER SERVICES	741	PROF FEES	4028		333,003	386,503	53,500	To adjust budget for 2025 Urban Water Mgmt Plan - Stetson.
WATER UTIL	411	WATER SERVICES	741	ADVERTISING	4022		25,000	50,000	25,000	To adjust budget for Pending nine turf replacement projects.
WATER UTIL FUND	411						394,950	513,450	118,500	
FAC MAINT	511	FACILITIES MAINTENANCE	755	JANITOR/CARPET CLNG SVC	4029	75084	5,000	20,000	15,000	To adjust budget for janitorial cost for 324 S. Myrtle.
FAC MAINT FUND	511						5,000	20,000	15,000	
EQUIP REP	512	PATROL VEHICLES REPLACEMENT	390	VEHICLE MTCE	4097		50,000	72,000	22,000	To adjust budget for vehicle maintenance costs associated with major repairs and costs related to outfitting service and equipment replacement.
EQUIP REP	512	PD NON-PATROL VEH & MAINT.	384	VEHICLE MTCE	4097		20,000	22,000	2,000	To adjust budget for unforeseen non-patrol vehicle maintenance costs not budgeted for
EQUIP REP	512	FIRE EQUIPMENT/RADIOS MAINT	460	AUTO PARTS	4089		8,500	12,250	3,750	To adjust budget to cover additional cost for replacement of vehicle parts and supplies.
EQUIP REP	512	FIRE EQUIPMENT/RADIOS MAINT	460	BODYWORK REPAIRS	4094		6,500	7,250	750	To adjust budget to cover additional cost for unexpected purchase of vehicle parts.
EQUIP REP FUND	512						85,000	113,500	28,500	
CENTRL SVC	521	INFORMATION SYSTEMS	223	PROF FEES	4028		660,785	695,785	35,000	To adjust budget to cover additional cost related to the new agreement with Acorn and discount cyber security package.
CENTRL SVC FUND	521						660,785	695,785	35,000	
Total Expenditure Adjustments (Operating Budget)									616,300	

ATTACHMENT B
(FY 2025-26 Budget Adjustments – CIP Budget)

City of Monrovia
 Fiscal Year 2025-26
 Budget Adjustments - Capital Improvement Budget
 Resolution # 2026-05
 February 17, 2026

Revenues											
Fund Name	Fund #	Dept Name	Dept #	Description	Object Code	Project	Project Name	FY 2025-26		Increase (Decrease)	Comments
								Current Budget	Revised Budget		
POLICE GRANT	246	COMMUNICATION CRIME ANALYSIS	342	FEDERAL GRANT	3141	91096	CIP-POLICE DISPATCH CONSOLE	-	1,031,000	1,031,000	To adjust revenue for PD Dispatch grant funds. This amount is offset by an equivalent amount of expenditures.
POLICE GRANT FUND	246							-	1,031,000	1,031,000	

Total Revenue Adjustments (CIP Budget) 1,031,000

City of Monrovia
 Fiscal Year 2025-26
 Budget Adjustments - Capital Improvement Budget
 Resolution # 2026-05
 February 17, 2026

Expenditures											
Fund Name	Fund #	Dept Name	Dept #	Object Code Description	Object Code#	Project	Project Name	FY 2025-26 Current Budget	FY 2025-26 Revised Budget	Increase (Decrease)	Comments
GENERAL	111	COMMUNICATION CRIME ANALYSIS	342	MACHINERY & EQUIPMENT	4216	91096	CIP-POLICE DISPATCH CONSOLE	1,000,000	-	(1,000,000)	To adjust budget for PD Dispatch project. Project will be funded by grant.
GENERAL 111								1,000,000	-	(1,000,000)	
POLICE GRT	246	COMMUNICATION CRIME ANALYSIS	342	MACHINERY & EQUIPMENT	4216	91096	CIP-POLICE DISPATCH CONSOLE	-	1,031,000	1,031,000	To adjust budget for PD Dispatch grant funds. This amount is offset by an equivalent amount of revenues.
POLICE GRT 411								-	1,031,000	1,031,000	
WATER UTIL	411	WATER SERVICES	741	AUTOS & TRUCKS	4213	91105	CIP-WATER UTILITIES VEHICLE	260,000	9,625	(250,375)	To move the budget from the Water Fund to the Sewer Fund for the Sewer Jetter Truck.
WATER UTIL 411								260,000	9,625	(250,375)	
SAN FUND	421	SEWER AND SANITATION	746	AUTOS & TRUCKS	4213	91105	CIP-WATER UTILITIES VEHICLE	-	250,375	250,375	To move the budget from the Water Fund to the Sewer Fund for the Sewer Jetter Truck.
SAN FUND 421								-	250,375	250,375	
Total Expenditure Adjustments (CIP Budget)										31,000	

RESOLUTION NO. 2026-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, UPDATING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES FOR THE FISCAL YEAR 2025-2026

RECITALS

WHEREAS, the City of Monrovia has conducted an analysis of its services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and,

WHEREAS, the City wishes to comply with both the letter and the spirit of Article XIII B of the California Constitution and limit the growth of fees and charges for the use of regulation, products, and services; and

WHEREAS, the City desires to establish a policy of recovering the full costs reasonably borne of providing special services of a voluntary and limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such special services; and

WHEREAS, Chapter 3.46 of the Monrovia Municipal Code establishes the City's policy as to the recovery of costs reasonably borne by the City and provides the City Council the authority and methodology for determining the amounts of costs reasonably borne to be recovered from users of City regulation, products and services and directing staff as to the methodology for implementing new fees and charges; and

WHEREAS, it is the intent of the City Council to update the schedule of fees and charges based on the City's budget and determination of projected costs reasonably borne for the Fiscal Year 2025-2026; and

WHEREAS, all requirements of California Government Code Sections 6062a, 66016 and 66018 and other applicable laws are hereby found to have been complied with.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROVIA DOES hereby resolve, determine, and order as follows:

SECTION 1. FEE SCHEDULE ADOPTION. Changes to the schedule of fees and charges for FY 2025-2026 are attached hereto as Exhibit A and incorporated herein by this reference, are hereby adopted and incorporated within the FY 2025-2026 City budget, and directed to be kept on file with the City Clerk's office. Said fees and charges are hereby directed to be computed by and applied by the various City departments, and to be collected by the City's Administrative Services Department for the herein listed special regulations, products and services when provided by the City or its designated contractors.

SECTION 2. SEPARATE FEE FOR EACH SERVICE. All fees set by this resolution are for the identified service only; additional fees shall be required for each additional service that is requested or required. Where fees are indicated on a per unit of measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

- (a) Definitions and implementation procedures regarding the fees set forth herein shall be as stipulated in Chapter 3.46 of the Monrovia Municipal Code, as the same may be amended from time to time.
- (b) Percentage of costs reasonably borne to be recovered shall be as described in the schedule of fees and charges, and may be amended from time to time by resolution of the City Council.
- (c) The schedule of frequency of reviews or adjustments of the fees and charges provided for in this Chapter may be varied by the City Manager when deemed necessary by the City Manager or ordered by the City Council.

SECTION 3. BASIS OF CHARGES. The City Council finds and determines that the charges imposed by this resolution are necessary to cover the costs of providing the specified services, and that such charges do not exceed the reasonable costs of providing said services.

SECTION 4. INTERPRETATIONS. This Resolution may be interpreted by the City Manager in consultation with the City department heads. Should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

SECTION 5. WAIVER OF PERMIT FEES AND CHARGES. The City Council may, on a case-by-case basis, grant a waiver of payment of all or a portion of the fees established by this resolution when it determines that it is in the public interest to do so.

SECTION 6. REPEALER. Resolutions and other prior actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

SECTION 7. SEVERABILITY. If any portion of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions and all other portions shall remain in full force and effect. The City Council declares that it would have adopted this Resolution and each section or portion thereof irrespective of the validity of any other section or portion.

SECTION 8. EFFECTIVE DATE. All fees and charges set pursuant to this Resolution become effective thirty (30) days following adoption of this Resolution. All City fees and charges shall be subject to the terms and conditions of Chapter 3.46 of the Monrovia Municipal Code.

PASSED, APPROVED AND ADOPTED this 17th day of February, 2026.

Becky A. Shevlin, Mayor
City of Monrovia

ATTEST:

APPROVED AS TO FORM:

Alice D. Atkins, MMC, City Clerk
City of Monrovia

Craig A. Steele, City Attorney
City of Monrovia

ATTACHMENT A

**Fiscal Year 2025-26
Changes to Schedule of Fees and Charges**

**Fiscal Year 2025-26
Proposed Changes to Schedule of Fees and Charges**

Service Description	Old Fee	New Fee	Cost Recovery %	Comments
<u>Park - Satoru Tsuneishi</u>				
Satoru Tsuneishi Park Rental - Hourly Non Resident	\$0.00	\$308.00	100%	Propose to establish nonresident park rental fees at the newly opened Satoru Tsuneishi Park
Satoru Tsuneishi Park Rental - Hourly Resident	\$0.00	\$154.00	50%	Propose to establish resident park rental fees at the newly opened Satoru Tsuneishi Park
Satoru Tsuneishi Park Rental - Security Deposit	\$0.00	\$123.00	100%	Propose to establish a security deposit for park rentals at the newly opened Satoru Tsuneishi Park
<u>Program Fees</u>				
Recreation Classes at City Owned Facilities Non Resident	Actual Cost + \$10.00	Actual Cost + \$10.00	100%	Propose to allow the nonresident \$10.00 fee to be waived for ticketed events
Recreation Classes at Private Facility Non Resident	Actual Cost + \$10.00	Actual Cost + \$10.00	100%	Propose to allow the nonresident \$10.00 fee to be waived for ticketed events
<u>Miscellaneous Fees</u>				
Software Recovery Fee	\$10.00	\$10.00	100%	Propose to allow this fee to be waived fee for ticketed events, merchandise, and parking