

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JANUARY 20, 2026, 7:30 P.M.**

STUDY SESSION: Mayor Becky A. Shevlin convened the Special Meeting of the Monrovia City Council on Tuesday, January 20, 2026, at 6:04 p.m., at which all members were present to discuss 1) City Council Liaison Assignments. All members were present. Mayor Shevlin adjourned the study session at 6:54 p.m.

CONVENE: Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, January 20, 2026, at 7:35 p.m. in City Council chambers. In attendance were City Manager, Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins.

INVOCATION: Chaplain Steve Martinez led the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Dr. Tamala Kelly led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Edward Belden, Sergio P. Jiménez, Larry J. Spicer, Mayor Pro Tem Dr. Tamala Kelly, and Mayor Becky A Shevlin.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Recognition of Retiring Administrative Services Director Buffy Bullis: City Manager Feik assisted the Mayor and City Council with recognizing Administrative Services Director Buffy Bullis for nearly 23 years of dedicated service to the community.

PR-2 Introduction of Newly Administrative Service Director Rae Bowman: City Manager Feik introduced newly promoted Administrative Services Director Rae Bowman to the City Council and community.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Elyse Vathanadireg provide an update on the happenings of Monrovia High School.

ORDER OF BUSINESS: There were no changes to the order of business

CONSENT CALENDAR: It was moved by Councilmember Spicer, seconded by Councilmember Jiménez, to approve the remainder of the Consent Calendar. The motion carried unanimously. The Consent Calendar consisted of the following items:

CC-1 Unadopted Minutes of the December 16, 2025, Regular and Special Meetings of the Monrovia City Council: The City Council adopted the Minutes of the December 16, 2025, Regular and Special Meetings.

CC-2 Payroll Nos. 26, 1, and 2 in the Net Amounts of \$877,443.82, \$857,377.43, and \$906,390.73, Respectively, and Warrant Registers dated December 18, December 30, 2025, and January 8, January 15, 2026, in the Total Amounts of \$1,383,305.90, \$547,534.45, \$278,115.56, and \$715,184.33, Respectively: The City Council approved Payroll Nos. 26, 1, and 2 in the net amounts of \$877,443.82, \$857,377.43, and \$906,390.73, respectively, and Warrant Registers dated December 18, December 30, 2025, and January 8, January 15, 2026, in the total amounts of \$1,383,305.90, \$547,534.45, \$278,115.56, and \$715,184.33, respectively.

CC-3 Amendment No. 1 to the Agreements with MADIA Tech Launch, Inc., and Telecom Law Firm Related to Broadband Accessibility Assessment, Extending the Respective Terms through June 30, 2026: The City Council approved Amendment No. 1 to the Consultant Services Agreements with MADIA Tech Launch, Inc., and Telecom Law Firm, extending the respective terms through June 30, 2026; and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Award of Contract to Palp Inc., dba Excel Paving in an Amount Not to Exceed \$163,231.00 for the Sewer Improvement at Duarte Road and Peck Road Project; Project No. G-1001; Approve a Project Contingency in an Amount Not to Exceed \$16,323.00; Approve Task Order No. 126 with Merrell Johnson Engineering for \$19,892.00: The City Council awarded a contract to Palp Inc. dba Excel Paving in an amount not to exceed \$163,231.00 for the Sewer Improvement at Duarte Road and Peck Road Project; approved the

design for the Project; approved a project contingency in an amount not to exceed \$16,323.00; approved Task Order No. 126 with Merrell Johnson Engineering for \$19,892.00; and authorized the City Manager to execute the necessary document in a form approved by the City Attorney.

CC-5 Award of Contract to Houston & Harris PCS, Inc., in an Amount Not to Exceed \$176,837.50 for the Fiscal Year 2025-26 Sewer Cleaning Project; Approve a Project Contingency in an Amount Not to Exceed \$17,683: The City Council awarded contract to Houston & Harris PCS, Inc., in an Amount Not to Exceed \$176,837.50 for the 2025-26 Sewer Cleaning Project; approve a contingency in an amount not to exceed \$17,683; and authorized the City Manager to execute the necessary document in a form approved by the City Attorney.

CC-6 Acceptance of Work, Filing Notice of Completion, and Release of Retention Funds to Cora Constructors, Inc., for the Well Field Booster Pump # 1-6 Project, Project No. G-957: The City Council accepted the work of Cora Constructors, Inc., for the Well Field Booster Pump # 1-6 Project, Project No. G-957, authorized the City Clerk to file the Notice of Completion, and directed staff to release retained funds in accordance with the contract provisions and applicable law.

CC-7 Award of Contract to Stump Construction and Manufacturing, Inc., in an Amount Not to Exceed \$161,054.25 for an Elevated Commercial Ventilation Prop and an Additional Adjustable Prop at Fire Station 102; Approve a Project Contingency in an Amount Not to Exceed \$10,000.00: The City Council awarded a contract to Stump Construction and Manufacturing, Inc., for an elevated commercial roof ventilation prop and an additional adjustable prop at Fire Station 102 in an amount not to exceed \$161,054.25; approve a project contingency in the amount of \$10,000; and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 Purchase of Advanced Metering Interface Communications Equipment from Zenner USA in an Amount Not to Exceed \$78,272.75; and Purchase of Water Meters and Equipment from Western Water Works Supply Company in an Amount Not to Exceed \$188,573.12: The City Council approved the purchase of Advanced Metering Interface Equipment from Zenner USA in an amount not to exceed \$78,272.75, approved the purchase of water meters and equipment from Western Water Works Supply Company in an amount not to exceed \$188,573.12, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-9 Consultant Services Agreement with R3 Consulting Group, Inc., for On-Call Solid Waste, Recycling, Organics, and Construction and Demolition Waste Technical Assistance and Compliance Services for the Period Ending June 30, 2027, in an Amount Not to Exceed \$16,000.00: The City Council approved the Consultant Services Agreement with R3 Consulting Group, Inc. for on-call solid waste, recycling, organics, and construction and demolition waste technical assistance and compliance services for the period ending June 30, 2027, in an amount not to exceed \$16,000.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

PUBLIC INPUT: Public comment was accepted by email prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

Public Input

1. Sheri Lochner, Monrovia
2. Martha Mack, Arcadia
3. Jim Wigton, Monrovia Historic Preservation Group
4. James Wheeler, Living Spaces
5. Jasmine Montgomery, Granddaughter of Gayle Montgomery

PUBLIC HEARINGS/MEETINGS:

PH-1 An Ordinance of the City Council of the City of Monrovia, California, repealing Chapter 15.04.010 of Title 15 of the City of Monrovia Municipal Code and establishing a new Chapter 15.04.010 of Title 15 by adopting by reference and amending the 2025 edition of the California Building Code Volumes 1 & 2, the 2025 California Residential Code, the 2025 California Electrical Code, the 2025 California Mechanical Code, the 2025 California Plumbing Code, the 2025 California Energy Code, and the 2025 California Green Building Standards Code with appendices and amendments and California Fire Code

amendments thereto; Adoption of Ordinance No. 2025-14

Greg Boyajian, Building & Safety Div. Manager, reviewed the staff report and answered questions of the City Council.

Mayor Shevlin opened and closed the public hearing, as there was no one present who wished to speak on the matter.

It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Dr. Kelly, to adopt Ordinance No. 2025-14. The motion carried unanimously by a roll call vote.

PH-2 Allocation of Community Development Block Grant Funds for Fiscal Year 2026-2027 and Approval of the Fiscal Year 2025-2026 Residential Rehabilitation Program Guidelines, Resolution No. 2026-02

Sheri Bermejo, Community Development Director, reviewed the staff report and answered questions of the City Council

Mayor Shevlin opened and closed the public hearing, as there was no one present who wished to speak on the matter.

It was moved by Councilmember Spicer, seconded by Councilmember Jiménez, to adopt Resolution No. 2025-02. The motion carried unanimously by a roll call vote.

PH-3 Fiscal Year 2024-2025 Annual Mitigation Fee Report and Traffic Impact Fee (TIF) Update; and CEQA Exemption Finding; Resolution No. 2026-01

Sheri Bermejo, Community Development Director, reviewed the staff report and answered questions of the City Council

Mayor Shevlin opened and closed the public hearing, as there was no one present who wished to speak on the matter.

It was moved by Councilmember Jiménez, seconded by Councilmember Spicer, to adopt Resolution No. 2025-01. The motion carried unanimously by a roll call vote.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Dylan Feik reviewed the City Council Directives, as well as upcoming initiatives.

RCM-2 One City, One Story: Carey Vance, Library Manager gave an overview of the program.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:**RCC-1 Councilmember Edward Belden**

- (a) Tsuneishi Park opening
- (b) Clean Power Alliance (CPA) update

RCC-2 Councilmember Sergio P. Jiménez

- (a) Recent and upcoming community events
- (b) Tsuneishi Park opening

RCC-3 Councilmember Larry J. Spicer

- (a) Recent and upcoming community events
- (b) Tsuneishi Park opening
- (c) Monrovia Community Job Fair

RCC-4 Mayor Pro Tem Dr. Tamala Kelly

- (a) Recent and upcoming community events
- (b) Tsuneishi Park opening

RCC-5 Mayor Becky A. Shevlin

- (a) Los Angeles County Sanitation District update
- (b) Recent and upcoming community events
- (c) Tsuneishi Park opening
- (d) San Gabriel Valley Council of Governments (SGVCOG) recognized the City as one of the 2024-2025 Energy Champions

ADMINISTRATIVE REPORTS:

AR-1 Consideration of Adjustments to Mayor, City Council, City Clerk, and City Treasurer Compensation

Dylan Feik, City Manager, reviewed the agenda report and answered questions of the City Council.

Following discussion, staff was directed to prepare an ordinance that would effectively raise compensation for elected officials to \$1,275.00 per month.

PUBLIC INPUT, CONTINUED (IF NEEDED): none

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, February 3, 2026, 7:30 P.M.

ADJOURNMENT: At 9:43 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council in memory of Mabel Cross, Retired Librarian and Veterans Resource Center Coordinator; Sam DiGiovanna, retired Monrovia Fire Chief; Laverne Grant, mother of Public Works City Facilities Caretaker Jule Gran; Gayle Montgomery, longtime resident and community advocate; and T.K. Carter, son of Former Duarte Mayor Lois Gaston.

APPROVED:

ATTEST:

Becky A. Shevlin, Mayor

Alice D. Atkins, MMC, City Clerk