



CITY OF MONROVIA
OFFICE OF THE CITY CLERK
M E M O R A N D U M

TO: MAYOR AND CITY COUNCIL
FROM: ALICE D. ATKINS, MMC, CITY CLERK
DATE: MARCH 17, 2026
SUBJECT: MARCH 17, 2026 – REGULAR MEETING

Below are changes and updates related to tonight's meeting agenda.

INVOCATION

Due to unforeseen circumstances Joel Larson ***will not be in attendance***

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Elyse Vathanadireg

Student Liaison Elyse Vathanadireg ***will not be in attendance***

ORDER OF BUSINESS

RCC-5 Mayor Becky A. Shevlin

(a) Los Angeles County Sanitation District Prop 218 Process Overview; ~~Michael Chee, Public Information Officer~~ ***Andrew Hall, Financial Management Department Head***

Staff requests this item be ***moved up to precede Consent Calendar.***

CONSENT CALENDAR

CC-8 **Agreements with MS Benefits LLC d/b/a PES Benefits and Clarity LLC d/b/a Clarity Benefit Solutions for Implementation of a Benefit Administration System and COBRA Administration Services for the Period Ending March 1, 2028**

Staff Reference: Lauren Vasquez, Assistant City Manager

Recommendation: Approve the Agreements with MS Benefits LLC d/b/a PES Benefits and Clarity LLC d/b/a Clarity Benefit Solutions dated March 1, 2026, for the period ending March 1, 2028, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

After the agenda was posted, staff was informed that the City's current Affordable Care Act (ACA) Reporting provider, Trusaic, agreed to early termination without financial penalty. As a result, ***staff recommends approving the attached revised Statement of Work with the PES Benefits Agreement*** in order to implement the ACA reporting component. It is anticipated the transition related to ACA reporting from Trusaic to PES Benefits will occur in May 2026 instead of January 1, 2027. Although this increases the estimated annual cost services under the PES Benefits Agreement, it is offset by a savings of \$830 per month currently paid to Trusaic, resulting in a revised total savings of \$10,790 over the next two years. Please see adjusted Fiscal Impact calculations below. ***There are no changes to the recommended motion included in the staff report, which is also shown above for easy reference.***

If not otherwise noted, changes appear in ***bold italics.***

PES Benefits	Year 1	Year 2
One-time Implementation Fee \$7,650 / 24 months	\$319.00	\$319.00
Estimated Monthly Ongoing Charges	\$1,412.00	\$1,412.00
Annual ACA Filing Fees	\$1,835.00	\$1,835.00
Estimated ACA Monthly Charges	\$114.00	\$114.00
Estimated Annual Cost	\$23,975.00	\$23,975.00

Clarity Benefit Solutions	Year 1	Year 2
One-time Implementation Fee	\$250.00	\$0.00
Estimated Monthly Ongoing Charges	\$182.00	\$182.00
Estimated Annual Cost	\$2,434.00	\$2,184.00

PES Technology Statement of Work



Group Billing Information

Client Name _____
Address _____
City _____ State _____ Zip Code _____
Client Contact _____ E-mail (required) _____
Phone # _____ Go Live Date _____
of Eligible Employees _____ Effective Date _____
Enrollment Period _____ to _____ Enrollment Will Be _____

*If dates are adjusted less than 1 week prior to open enrollment, or if dates for OE are extended, additional fees may be incurred.

Deliverables

- a. A Self-Service Technology System
- b. The intention of this engagement is for PES to build, or renew the existing, _____ portal for _____ estimated lives.
- c. Each eligible build will receive an assigned PES Technology Specialist.
- d. The time to completion will be based on PES receiving all the necessary information, i.e., plan, rates, summaries, census data.

ACH Authorization

Convenient Monthly Auto-Pay

I _____ authorize PES to charge the bank account indicated below on the 15th of each month for payment of the monthly fee following the receipt of an electronic invoice on or around the 1st of each month.

Name of Account Holder: _____ Estimated Payment: _____

ACH Account #: _____ ACH Routing #: _____

ACH Bank Name _____

ACH Bank Address: _____

Services Rendered

Statement of Work Term/Services Rendered

This SOW will begin on _____, with a preliminary end date of _____. This SOW will automatically renew unless PES is provided 30 days written notice to terminate agreement. A new or amended SOW will not be necessary for extended terms unless Broker or PES have additions or updates to deliverables listed above.

Either party may terminate this SOW, in whole or in part, without liability or penalty, at any time upon thirty (30) days written notice. In the event of such termination PES shall be entitled to receive fees outstanding for work performed.

