

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, FEBRUARY 3, 2026, 7:30 P.M.**

STUDY SESSION: Mayor Becky A. Shevlin convened the Special Meeting of the Monrovia City Council on Tuesday, February 3, 2026, at 6:00 p.m., at which all members were present to discuss 1) City Council Liaison Assignments. All members were present. Mayor Shevlin adjourned the study session at 6:45 p.m.

STUDY SESSION: Mayor Becky A. Shevlin convened the Special Meeting of the Monrovia City Council on Tuesday, February 3, 2026, at 6:51 p.m., at which all members were present to discuss 1) Review of Proposed Library Enhancement Project. All members were present. Mayor Shevlin adjourned the study session at 7:22 p.m.

CONVENE: Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, February 3, 2026, at 7:35 p.m. in City Council chambers. In attendance were City Manager, Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins.

INVOCATION: Barbara Gholar led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Edward Belden led the Pledge of Allegiance.

ROLL CALL: In attendance were Councilmembers Edward Belden, Sergio P. Jiménez, Larry J. Spicer, Mayor Pro Tem Dr. Tamala Kelly, and Mayor Becky A Shevlin.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming February 2026 as “Black History Month”: The City Council presented the proclamation to Barbara Gholar, Monrovia Duarte Black Alumni Association.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Elyse Vathanadireg provide an update on the happenings of Monrovia High School.

ORDER OF BUSINESS: There were no changes to the order of business

CONSENT CALENDAR: It was moved by Councilmember Spicer, seconded by Councilmember Jiménez, to approve the remainder of the Consent Calendar. The motion carried unanimously. The Consent Calendar consisted of the following items:

CC-1 Unadopted Minutes of the January 20, 2026 Regular and Special Meetings of the Monrovia City Council: The City Council adopted the Minutes of the January 20, 2026, Regular and Special Meetings.

CC-2 Payroll No. 3 in the Net Amount of \$884,002.96, and Warrant Registers dated January 22 and January 29, 2026, in the Total Amounts of \$1,035,461.57 and \$717,208.74, Respectively: The City Council approved Payroll No. 3 in the net amount of \$884,002.96, and Warrant Registers dated January 22 and January 29, 2026, in the total amounts of \$1,035,461.57 and \$717,208.74, respectively.

CC-3 Award of Construction Contract to J&J Engineering & Computers, Inc., for Installation of Variable Frequency Drives for Pumps 3-1, 3-2, and 3-3 at the May Booster Pump Station in an Amount Not to Exceed \$124,950; and Authorize a Contingency Amount Not to Exceed \$12,495.00: The City Council awarded a construction contract to J&J Engineering & Computers, Inc., for installation of variable frequency drives for pumps 3-1, 3-2, and 3-3 at the May Booster Pump Station in an amount not to exceed \$124,950.00, authorize a contingency amount not to exceed \$12,495.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Consultant Services Agreement with S.N. Ward & Son for Maintenance of Public Works Fleet Vehicles in an Amount not to Exceed \$312,160.00 for the Period Ending December 31, 2028, with Two (2) Additional One-Year Options to Extend: The City Council approved the Consultant Services Agreement with S.N. Ward & Son for Maintenance of Public Works Fleet Vehicles in an amount not to exceed amount of

\$312,160 for the period ending December 31, 2028, with two (2) one-year options to extend, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Consultant Services Agreement with Jennifer Mitchell dba Dream Catchers Carriages Related to Horse Drawn Carriage/Wagon Services for Annual Parades and Old Town Events in an Amount Not To Exceed \$64,000.00 for the Period Ending June 30, 2027: The City Council approved agreement Consultant Services Agreement with Jennifer Mitchell dba Dream Catchers Carriages related to horse drawn carriage/wagon services for annual parades and Old Town events in an amount not to exceed \$64,000.00 for the period ending June 30, 2027, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT: Public comment was accepted by email prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

Public Input

1. Mr. Nelson, Monrovia
2. Sheri Lochner, Monrovia
3. Martha Mack, Monrovia

PUBLIC HEARINGS/MEETINGS: None

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Dylan Feik reviewed the City Council Directives, as well as upcoming initiatives.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Councilmember Edward Belden

- (a) Recent and upcoming community events
- (b) One City, One Story Launch

RCC-2 Councilmember Sergio P. Jiménez

- (a) Recent and upcoming community events

RCC-3 Councilmember Larry J. Spicer

- (a) Recent and upcoming community events
- (b) Community Service Commission update

RCC-4 Mayor Pro Tem Dr. Tamala Kelly

- (a) Recent and upcoming community events
- (b) Trailblazers of Monrovia book
- (c) Library Board updates

RCC-5 Mayor Becky A. Shevlin

- (a) Recent and upcoming community events
- (b) LA County Sanitation District Notice of Public Hearing

ADMINISTRATIVE REPORTS:

AR-1 Fiscal Year 2024-2025 Annual Comprehensive Financial Report

Rae Bowman, Administrative Services Director, and Ryan Domino, LSL Auditor, reviewed the agenda report and answered questions of the City Council.

Following discussion, **it was moved by Mayor Pro Tem Dr. Kelly, seconded by Councilmember Spicer, to Receive and file the Fiscal Year 2024-25 Annual Comprehensive Financial Report.** The motion carried unanimously by a roll call vote.

AR-2 Amendment to City Council Protocols in Administrative Policy File No. 1.31 to Clarify Details Regarding City Council Liaison and Other Appointments, the Appointment of the Mayor Pro Tem, and other City Council Protocols.

Craig Steele, City Attorney, reviewed the agenda report and answered questions of the City Council

Following discussion, **it was moved by Councilmember Belden, seconded by Councilmember Spicer, to approve the proposed changes to Administrative Policy File No. 1.31 as presented.** The motion carried unanimously by a roll call vote

PUBLIC INPUT, CONTINUED (IF NEEDED): none

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, February 17, 2026, 7:30 P.M.

ADJOURNMENT: At 8:50 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council in memory of Stella Vickers, mother of Code Enforcement Officer Charlotte Cush; Shirley Arnetha Cole, aunt, and Walter Wayne Hardwick, brother-in-law of Genia Mills; Steve Mikity, retired Monrovia Fire Department Engineer, and Mary Stohlman, long-time resident and active member of the Monrovia Historical Preservation Group (MOHPG)

APPROVED:

ATTEST:

Becky A. Shevlin, Mayor

Alice D. Atkins, MMC, City Clerk