

ORDINANCE NO. 2025-07

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA AMENDING SECTION 3.24.100 (PROFESSIONAL SERVICES) OF CHAPTER 3.24 (PURCHASING, BIDDING AND SALE PROCEDURES) OF TITLE 3 (REVENUE AND FINANCE) OF THE MONROVIA MUNICIPAL CODE TO DELEGATE TO THE CITY MANAGER THE AUTHORITY TO RETAIN LEGAL COUNSEL AND/OR INVESTIGATORS FOR CONFIDENTIAL PERSONNEL MATTERS

WHEREAS, the City Manager's current authority to approve and execute professional services agreements is \$25,000 under the Monrovia Municipal Code; and

WHEREAS, the City Council intends to delegate additional authority to the City Manager to enter into contracts for higher amounts to retain legal counsel and/or investigators to handle sensitive personnel matters.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROVIA DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.24.100 of Chapter 3.24 of Title 3 of the Monrovia Municipal Code is hereby amended to read as follows (text to be added is underlined):

“§ 3.24.100 PROFESSIONAL SERVICES.

(A) When the City Manager or City Council authorizes the hiring of professional services, as defined in section § 3.24.020, for which standard specifications cannot be developed due to the nature of the service or because of national association bylaws or professional policies prohibiting competitive bidding, the City Manager may authorize officers and/or employees to negotiate for the authorized service. Proposals shall be submitted, whenever practical, from at least three firms. However, recognizing the uniqueness of professional services and the varied qualities presented by differing firms, the City Manager shall have the authority to determine the necessity and appropriateness of soliciting multiple proposals.

(B) The City Manager or his or her designee, and the Administrative Services Director are authorized to approve and execute professional service contracts with an estimated value of \$25,000 or less. All contracts for services exceeding \$25,000 shall be approved by the City Council, except when it is necessary to hire legal counsel and/or investigators for confidential personnel matters and investigations in an amount not to exceed \$50,000, or a consultant for the preparation of an environmental impact report for private development projects as provided for in the California Environmental Quality Act and applicable state and city regulations, in which case the City Manager shall have the authority to execute a written contract of a higher amount.”

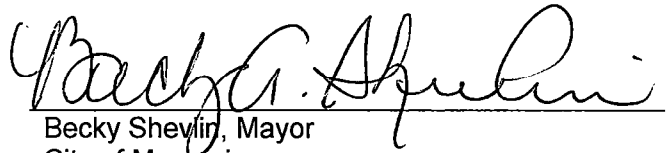
Section 2. Severability. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this ordinance or the application thereof to any person or place, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance. The City Council hereby declares that it would have adopted this ordinance, and each and every section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that

any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

Section 3. The City Clerk shall certify to the passage of this Ordinance and shall cause same to be published pursuant to state law within fifteen (15) days after its passage, and said Ordinance shall become effective 30 days after its passage.

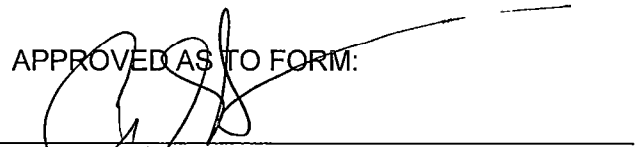
INTRODUCED this 3rd day of June, 2025.

PASSED, APPROVED, AND ADOPTED this 17th day of June, 2025.


Becky Shevlin, Mayor
City of Monrovia

ATTEST:

Alice D. Atkins, MMC, City Clerk
City of Monrovia

APPROVED AS TO FORM:

Craig Steele, City Attorney
City of Monrovia

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF MONROVIA)

I, ALICE D. ATKINS, MMC, City Clerk of the City of Monrovia, California, do hereby certify that the foregoing is a full, true and correct copy of Ordinance No. 2025-07; It has been published pursuant to law; was duly adopted and passed at a regular meeting of the Monrovia City Council on the 17th day of June, 2025, by the following vote:

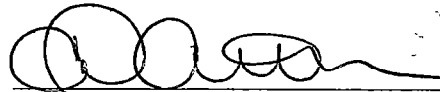
AYES: Councilmembers Belden, Jiménez, Spicer, Mayor Pro Tem Dr. Kelly, Mayor Shevlin

NOES:

ABSTAIN:

ABSENT:

ATTEST:



Alice D. Atkins, MMC, City Clerk
City of Monrovia